

AGENDA

Regular Council meeting to be held
Tuesday May 5, 2020 at 7:00 p.m.

Council Chambers @250 Clark, Powassan & Electronic

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of April 21, 2020
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1 Trout Creek Community Centre Board minutes of March 11, 2020
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 North Bay Parry Sound District Health Unit- Board of Health minutes of February 26, 2020
 - 8.2 ACED-2019 Annual Report
 - 8.3 ACED- Digital Main Street-Presence Report
 - 8.4 ACED- Almaguin Highlands COVID-19 Business Outreach Survey-Final Report
9. **STAFF REPORTS**
10. **BY-LAWS**
 - 10.1 By-Law 2020-12 Water and Wastewater Budget
 - 10.2 By-Law 2020-13 Water and Wastewater Rates 2020
 - 10.3 By-Law 2020-14 Dogs and Kennel Licencing
 - 10.4 By-Law 2020-15 Regulate Backyard Chickens
 - 10.5 By-Law 2020-16 2020 Budget
11. **UNFINISHED BUSINESS**
 - 11.1 Trout Creek Sidewalk Rehabilitation-MTO- R.Hall
12. **NEW BUSINESS**
 - 12.1 OCWA- Powassan Water & Wastewater Systems Quarterly Operations Report
13. **CORRESPONDENCE**
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
19. **MOTION TO ADJOURN**

The Municipality of
Powassan

Council Meeting
Tuesday, April 21, 2020, at 7:00 pm
Council Chambers & Electronic Meeting, Powassan

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Dave Britton, Councillor
Markus Wand, Councillor
Debbie Piekarski, Councillor

Staff: Maureen Lang, CAO/Clerk-Treasurer and Terry Lang, IT Consultant

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof: Councillor D.Piekarski re Item 15 in Accounts Payable- donation re family member passing.

2020-108

Moved by: R.Hall

Seconded by: D. Britton

That the agenda of the Council meeting of April 21, 2020, be approved as amended:

Switch 9.1 & 9.2 first

Recorded Vote: Requested by Peter McIsaac
Councillor Dave Britton Yea
Councillor Randy Hall Yea
Councillor Markus Wand Yea
Councillor Debbie Piekarski Yea
Mayor Peter McIsaac Yea

Carried

2020-109

Moved by: D.Piekarski

Seconded by: M. Wand

That the minutes of the Regular Council meeting of April 7, 2020, be adopted.

Recorded Vote: Requested by Peter McIsaac
Councillor Dave Britton Yea
Councillor Randy Hall Yea
Councillor Markus Wand Yea
Councillor Debbie Piekarski Yea
Mayor Peter McIsaac Yea

Carried

2020-110

Moved by: R. Hall

Seconded by: D. Britton

That the minutes from the Recreation committee meeting dated March 4, 2020, be received.

Recorded Vote: Requested by Peter McIsaac
Councillor Dave Britton Yea
Councillor Randy Hall Yea
Councillor Markus Wand Yea
Councillor Debbie Piekarski Yea
Mayor Peter McIsaac Yea

Carried

DATE OF COUNCIL MTG.	May 5/20
AGENDA ITEM #	1-1

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Nay
Councillor Randy Hall	Nay
Councillor Markus Wand	Nay
Councillor Debbie Piekarski	Nay
Mayor Peter McIsaac	Nay

Defeated

2020-116

Moved by: R. Hall

Seconded by: D. Britton

That the memo from Ben Mousseau, Protective Services, regarding backyard chicken operations, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yes

Carried

2020-117

Moved by: R. Hall

Seconded by: D. Piekarski

That By-law 2020-12, being a by-law to adopt the Water and Wastewater Budget for 2020.

READ a FIRST and SECOND time on April 21, 2020.

To be **READ a THIRD and FINAL** time and adopted on May 5, 2020

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-118

Moved by: M. Wand

Seconded by: D. Britton

That By-law 2020-13, being a by-law to adopt the Water and Wastewater Rate and Fee Schedule for 2020.

READ a FIRST and SECOND time on April 21, 2020.

To be **READ a THIRD and FINAL** time and adopted on May 5, 2020

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-119

Moved by: R. Hall

Seconded by: D. Piekarski

That By-law 2020-14, being a by-law to provide for the registration, licensing and regulation of dogs and regulation of kennels in the Municipality of Powassan.

2020-111

Moved by: M. Wand Seconded by: D. Piekarski

That the Regional Economic Development Board 2020 budget, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-112

Moved by: D. Britton

Seconded by: R. Hall

That the Regional Economic Development board 2020 budget be approved at the \$10,000 agreed commitment.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Nay

Mayor Peter McIsaac Yea

Carried

2020-113

Moved by: D. Britton

Seconded by: M. Wand

That the ACED recommendation for an Almaguin Delivery and Subsidy Program, be received, and further, that we Council agree to proceed with the \$500 contribution.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-114

Moved by: D. Piekarski

Seconded by: M. Wand

That the 2nd Draft Budget for 2020, be received as amended.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-115

Moved by: R.Hall

Seconded by: M. Wand

That the Council salaries be approved as follows starting in 2020 and further, that the cost of living percentage be applied each year to stay current.

Mayor \$18,000

Councillor \$10,500

READ a FIRST and SECOND time on April 21, 2020.

To be READ a THIRD and FINAL time and adopted on May 5, 2020

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-120

Moved by: M. Wand

Seconded by: R. Hall

That By-law 2020-15, being a by-law to allow and regulate the keeping of backyard chickens in the Municipality of Powassan.

READ a FIRST and SECOND time on April 21, 2020, with changes.

To be READ a THIRD and FINAL time and adopted on May 5, 2020

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-121

Moved by: D. Britton

Seconded by: M. Wand

That Council allows Rocky Ridge Aggregates request for the use of Loxton Line during the load restriction season, at a full load capacity; and further, that if any damage occurs to these sections of roadways during the restricted period due to the use by Rocky Ridge Aggregates Inc., repairs will be made by them to bring the road back to its current state at their expense.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-122

Moved by: D. Piekarski

Seconded by: M. Wand

That the Ministry of Municipal Affairs and Housing letter regarding Deployment of Staff during a state of Emergency, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-123

Moved by: D. Piekarski

Seconded by: R. Hall

That the AMO-Covid update regarding Staff Reassignment flexibility, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-124

Moved by: D. Britton

Seconded by: R. Hall

That the accounts payable listing reports dated April 3, 4, 7 & 17, 2020 in the total amount of \$298,485.79 be approved for payment.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-125

Moved by: D. Britton

Seconded by: D. Piekarski

That Council now adjourns at 9:43 p.m.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

Mayor

CAO/Clerk-Treasurer



**TROUT CREEK COMMUNITY CENTRE BOARD MEETING
WEDNESDAY, MARCH 11, 2020
@7:00PM
TROUT CREEK COMMUNITY CENTRE**

1. Call to Order

Motion 2020-13

Moved By: Karen Chadbourn

Seconded By: Randy Hall

That the meeting be called to order at 6:58pm

PRESENT:

Jeff Eckensviller-Chair
Randy Hall-Councillor
Elva Taggart
Karen Chadbourn
Brian Eckensviller
Jeff Conrad
Trina Hummel-Co Chair
Tyson Hummel
Ted Hummel

ABSENT with regrets

Peter McIsaac-Mayor

STAFF:

Dale Jardine-Arena Manager
Terri-Anne Fricker-Bar/Food/Event Coordinator
Norma Conrad-Recording Secretary

Guest(s)

None

2. Disclosure of pecuniary interest and general thereof:

None

DATE OF COUNCIL MTG.	May 5/20
AGENDA ITEM #	7-1

3. Approval of Agenda

Motion 2020-14

Moved By: Randy Hall

Seconded By: Karen Chadbourn

That the agenda is approved.

4. Presentation(s)

None

5. Approval of Minutes

Motion 2020-15

Moved By: Brian Eckensviller

Seconded By: Jeff Conrad

That the minutes of the previous meeting of February 5, 2020 be adopted.

6. Manager's Report:

Arena Manager Dale Jardine advised that the lobby roof entrance has a split beam do to the weight of the snow. He advised that the snow is cleaned off, and advised that Mark Martin-Chief Building Official at the Municipality has been notified, and repairs will be done shortly.

Dale has reported that he has been approached by Shawn Stevenson about renting a space at the Trout Creek Community Centre. In hopes to open up a skate sharpening business. There was a brief discussion. The Board wants Dale to contact the Chief Building Official Mark Martin to come and inspect the room to see what upgrades are needed before answering Shawn.

7. Bar/Food/Event Coordinator Report

Terri Anne Fricker report that the Carnival was a blast. There were a few things to report that had some miscommunication with, the bar area for bartenders, cleaning upstairs hall, & bathroom issues all things to be worked out before next year event. She also mentioned that it be would a good idea having more security guards at future events.

Terri-Anne updated everyone on the up and coming Boat Show in April, she mentioned that the Maple Syrup committee will be helping us promote our event through the media. She advised us that the show may be cancelled with regards to Covid-19, fingers crossed that it doesn't.

Terri-Anne reported that she was in contact with Calvin Vollrath and has booked another event with him for Saturday, September 12th, and she is hoping to negotiate the same deal as last year. She mentioned that Laverne Hummel will be helping out with advertising the event. During the last pub night surveys were put out on the table to get responses back from people. Some of the responses she mentioned were that they would like the pub night to go through the summer on a monthly basis, to have dinner & dances, battle of the bands and meat draws, and also outside events such as horseshoe tournaments and a baseball tournament.

8. Member's Report

Tyson Hummel inquired why was there extra insurance put on the carnival activities after he noticed it on the carnival summary expense sheet. The Recording Secretary advise it is a precaution which will cover any liability issues if needed.

Jeff Eckensviller reported that he was talking to Mike Heasman the Arena Manager at the Sportsplex about a structural report. After a brief discussion, they decided to combine the two arenas together for one report which will make it more cost effective. One last decision was made that Chair-Jeff Eckensviller and Arena Manager Dale Jardine will also review any quote(s) with Mike Heasman.

Jeff Eckensviller and Arena Manager Dale Jardine are in contact with the company Gym-Con concerning an issue with the lobby flooring down stairs at the arena, and will report back at the next meeting with an update.

9. Review Action Items

Summary Expense Sheet Winter Carnival 2020

A carnival expense summary sheet was added to the agenda package for members to view. There was a brief discussion and suggestions were giving to improve certain areas that needed help for next year.

10. Business/Correspondence

10.1) Major Plan Update

Randy Hall began with a presentation on a twenty-five-year plan at the Community Centre. He mentioned with the age of the community centre building is it cost effective to repair or just feasible of replacing. He advised a feasible study needs to be done to determine the outcome. After a brief discussion the Board has asked for it to be budgeted into the 2020 Budget hopefully for this year. This will be deferred to the next meeting in April.

10.2) Budget

The Budget Report was added to the agenda for discussion and viewing purpose, Randy Hall will then update our CAO Maureen Lang with any changes.

10.3) Nipissing Kennel Club Dog Show

Hall Rental Nipissing Kennel Club

A letter was added to the agenda from the Nipissing Kennel Club to discuss their annual rental in the fall. They asked if they can negotiate the same rental price as last year. After a brief discussion it was decided to add a 2% increase for the 2020 rental. A motion was then passed.

Motion 2020-16

Moved By: Trina Hummel

Seconded By: Jeff Conrad

The Trout Creek Community Centre Board recommends proposing to the Nipissing Kennel Club a 2% increase from 2019 for their 2020 Dog Show Event.

11. Addendum

None

12. Accounts Payable

Motion 2020-17

Moved By: Karen Chadbourn

Seconded By: Randy Hall

That the accounts payable listing in the total amount of \$18,573.66 be approved for payment.

13. Notice of Meeting

Motion 2020-18

Moved By: Karen Chadbourn

Seconded By: Brian Eckensviller

That the next meeting be scheduled for April 8, 2020 @ 7:00pm

14. Closed Session

None

15. Adjournment

Motion 2020-19

Moved By: Brian Eckensviller

Seconded By: Trina Hummel

That the committee adjourned at 9:12p.m.

Chair

Recording Secretary

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, February 26, 2020, at 345 Oak Street West, North Bay, Ontario.

PRESENT:

Nipissing District:

Central Appointee

Central Appointee

Central Appointee

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

South Eastern Appointee

Western Appointee

Public Appointees:

Nancy Jacko

Scott Robertson

Tanya Vrebosch

Dean Backer

Dan Roveda

Blair Flowers

Marianne Stickland

Don Brisbane *(via teleconference)*

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Master of Public Health Student

Dr. Chirico

Dr. Carol Zimbalatti

REGRETS:

Central Appointee – Nipissing District

Central Appointee – Nipissing District

Provincial Appointee

Provincial Appointee

Dave Butti

Stuart Kidd

Gary Guenther

Mike Poeta

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Nancy Jacko, Board of Health Chairperson, called the Board of Health meeting to order at 5:22 p.m.

Don Brisbane joined the Board of Health meeting via teleconference.

2.0 APPROVAL OF THE AGENDA

The agenda for the February 26, 2020, Board of Health meeting was reviewed and the following motion was read:

Board of Health Resolution #BOH/2020/02/01 *Backer/Vrebosch

Be It Resolved, that the Board of Health Agenda, dated February 26, 2020, be approved, as presented.

DATE OF COUNCIL MTC.	May 5/20
AGENDA ITEM #	8-1

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – January 22, 2020

The minutes from the Board of Health meeting held on January 22, 2020, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2020/02/02 *Flowers/Stickland

Be It Resolved, that the minutes from the Board of Health meeting held on January 22, 2020, be approved as presented.

"Carried"

5.0 DATE OF NEXT MEETING

Date: April 24, 2020

Time: To be determined

Location: Nipissing Room, 345 Oak Street West, North Bay

6.0 BUSINESS ARISING

There was nothing under Business Arising

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health dated February 18, 2020, was presented to the Board of Health for information purposes.

Additional comments were provided to the Board on the COVID-19 situation, Public Health Modernization, and the alPHA 2020 Winter Symposium.

8.0 COMMITTEE REPORTS

8.1 Personnel Policy, Employee and Labour Relations Committee

A Personnel Policy, Employee and Labour Relations Committee meeting was held prior to the Board of Health meeting; the following motion was read:

Board of Health Resolution #BOH/2020/02/03 *Vrebosch/Stickland

Whereas, Ontario Nurses' Association (ONA) collective agreement and the Ontario Public Service Employee Union's (OPSEU) collective agreement expired on March 31, 2020.

Now Therefore Be It Resolved, that on the recommendation of the Personnel Policy, Labour/Employee Relations Committee that the Board of Health for the North Bay Parry Sound District Health Unit appoint Nancy Jacko and Scott Robertson as back-up if needed, as Board of Health representative(s) on the North Bay Parry Sound District Health Unit Negotiation Committee for 2020; and

Furthermore Be It Resolved, that on the recommendation of the Personnel Policy, Employee and Labour Relations Committee that the Board of Health approve remuneration for this activity in accordance with Board of Health policy #B-F-004 – Remuneration, Board of Health Members.

"Carried"

9.0 CORRESPONDENCE

Board of Health correspondence listed for the February 26, 2020, meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Board of Health Policies

Board of Health policies require review and renewal once every two years, with the exception of four Personnel policies which require annual review and renewal.

The following Board of Health policies were brought forward for review and approval:

- Code of Conduct – B-G-010
- Confidentiality of Information – B-G-004
 - Confidentiality Statement and Agreement Form – BF-G-004-01
- Conflict of Interest – B-G-003
 - Annual Conflict of Interest Declaration Form – BF-G-003-01
 - Subsequent Conflict of Interest Declaration Form – BF-G-003-02
- In Camera Meeting Proceedings – B-G-015
- Information Process for Meetings of Board of Health and Committees – B-G-013
- Notice and Attendance of Public at Board of Health and Committee Meetings – B-G-021
- Recognizing Community Partners – B-G-014
- Responding to Complaints Received by Board of Health Members – B-G-016

The following motion was read:

Board of Health Resolution #BOH/2020/02/04 *Flowers/Backer

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the following Board of Health policies and related forms that were up for review:

- *Revisions to Code of Conduct – B-G-010*
- *Revisions to Confidentiality of Information – B-G-004*
- *Addition of a new form, Confidentiality Statement and Agreement – BF-G-004-01*
- *Revision to Conflict of Interest – B-G-003*
- *Scheduled review of Annual Conflict of Interest Declaration form – BF-G-003-01*
- *Scheduled review of Subsequent Conflict of Interest Declaration form – BF-G-003-02*
- *Revisions to In Camera Meeting Proceedings – B-G-015*
- *Revision to Information Process for Meetings of Board of Health and Committees – B-G-013*
- *Revision to Notice and Attendance of Public at Board of Health and Committee Meetings – B-G-021*
- *Revision to Recognizing Community Partners – B-G-014*
- *Revision to Responding to Complaints Received by Board of Health Members – B-G-016*

"Carried"

10.2 Association of Local Public Health Agencies (alPHa) 2020 Winter Symposium Report

A written report by the Board of Health Chairperson on the workshops attended, the update provided by the Chief Medical Officer of Health, and presentations provided at the alPHa 2020 Winter Symposium was included for this agenda item.

There was a discussion expanding on the information provided in the written report.

10.3 District of Parry Sound Municipal Association Spring Meeting Invitation

Registration is now open for the May 1, 2020, District of Parry Sound Municipal Association meeting to be hosted by the Township of McMurrich/Monteith at the Sprucedale Community Centre.

The following motion was read:

Board of Health Resolution #BOH/2020/02/05 *Robertson/Stickland

Now Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes attendance of Board of Health members at the District of Parry Sound

Municipal Association (DPSMA) 2020 Spring meeting on May 1, 2020, at the Sprucedale Community Centre in the Township of McMurrich/Monteith; and

Further Be It Resolved, that expenses related to attending the DPSMA 2020 Spring meeting be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

"Carried"

11.0 IN CAMERA

There was no in camera session.

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6: 25 p.m.

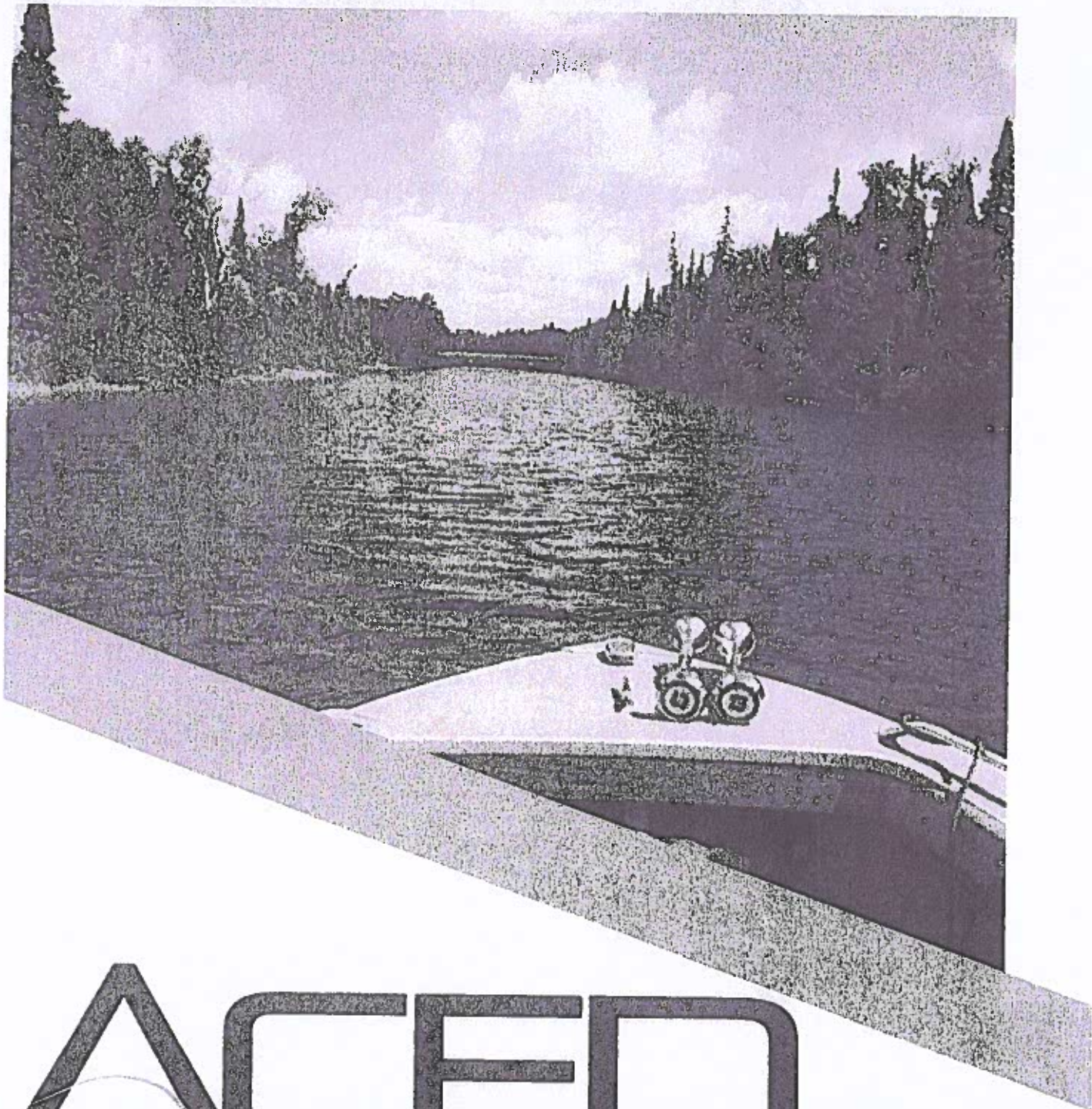
Original Signed by Nancy Jacko
Chairperson/Vice-Chairperson

2020/04/22
Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu
Sheri Beaulieu, Recorder

2020/04/22
Date (yyyy/mm/dd)

2019 ANNUAL REPORT



ACED

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

DATE OF COUNCIL MEETING	May 5/20
AGENDA ITEM #	8-2

Introduction

2019 was a milestone year for economic development efforts in the Almaguin Highlands Region. The formation of the Almaguin Community Economic Development (ACED) Board and subsequent department has created a solid foundation for the execution of the strategic direction in the 2018 Almaguin Highlands Regional Economic Development Strategic Plan (RED Plan). Throughout 2019, The ACED Board have established ACED as a regional shared service and built a fully staffed department under a three-year partnership agreement.

This first annual ACED Report is intended to establish a baseline for regional economic development that will be continuously increased throughout the following years as the staff and board members work towards building economic capacity and economic growth that will benefit all regional partners. ACED is currently resourced through partnership contributions from 10 municipalities, the Almaguin Highlands Chamber of Commerce and several other major partners. ACED continues to build momentum through mutually beneficial partnership efforts with a focus on pursuing additional regional partners.

ACED is committed to ensuring the economic and social prosperity of the region. Our objective is to develop our environment by creating and growing strong partnerships between municipalities, businesses, community groups and residents.

ACED Department Development

The ACED Board was initially formed in March of 2019 with 11 members from the former Central Almaguin Economic Development Association (CAEDA) and the Burk's Falls & Area Community Economic Development Committee (BACED). The Board developed the ACED Terms of Reference, shared service agreements and position descriptions for the ACED Department Staffing Model. The department was initially staffed by a Community Economic Development officer with administrative support from Armour Township. Armour Township serves as the administrating municipality for ACED as per the shared services agreement.

Throughout Q3 and Q4, ACED proceeded to fill the positions outlined in the ACED staffing model. The Communications & Marketing Officer joined the team in July; In October, due to efficiencies in the existing CAEDA funding agreement, the CAEDA EDO was reassigned to support ACED program delivery. The Director of Economic Development was hired in November. Below is an outline of ACED Staff members

Director of Economic Development	Economic Development Officer	Communications & Marketing Officer
Dave Gray, Ec.D.	Courtney Metcalf	Ciara Stead
Plans, organizes and delivers economic development programs and services to achieve optimum use of human and financial resources.	Promotes economic development in the region by supporting the delivery of programs and services to regional stakeholders and businesses.	Supports all marketing and communications efforts of ACED and delivers the Digital Main Street Service Squad Program to businesses throughout the region.

2019 ACED Activities Overview

Throughout the development of the ACED Board and Department, economic development services continued to be delivered to regional stakeholders. The following results set a baseline for future performance and are expected to increase in 2020 due to having a full complement of staff. Activities are classified under the following categories:

- **Core Activities:** Activities that occur as a part of the regular ACED business rhythm. These include regularly scheduled activities as well as unscheduled core service delivery (business interactions, support requests, media interactions etc.).
- **Regional Projects:** Projects that are developed based on regional needs and identified impact areas identified in the 2018 Almaguin Regional Economic Development Strategic Plan.
- **Marketing Activities:** Promotional activities designed to create internal and external awareness of Almaguin's assets, initiatives and other features.
- **Events:** Events include both small- and large-scale events targeted towards a variety of audiences.

Core Activities Overview

2019 Business Interactions Overview (Not including Digital Main Street)

Business interactions by 2019 were generally driven by in bound calls directly from clients and referrals from municipalities, support organizations and other businesses.

Broad Business Interactions Overview	
Total Business Interactions	78
Total Unique Business Clients	44
Follow up meetings/interactions	34
Actual Start Ups	6
Actual Expansions	7
Estimated Jobs Created	10
Support Organization Referrals	18
Total Private Sector Investment Supported*	\$753 250
Jobs maintained	13
Jobs Created	6

*Reflects active/approved investment files only, several other clients are currently awaiting approval in 2020.

Figure 1: Interactions by Type

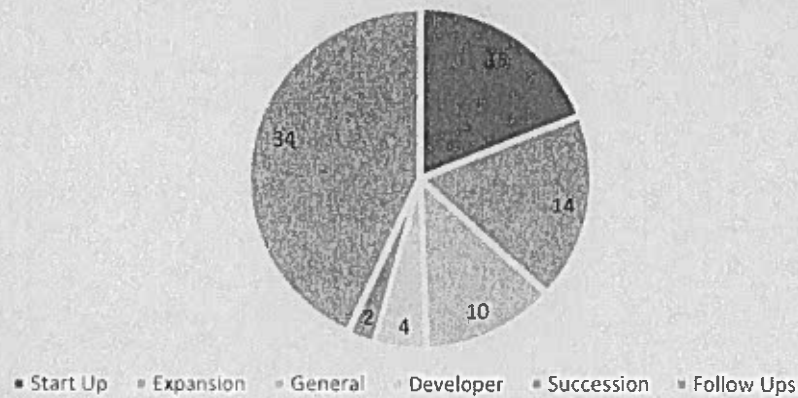
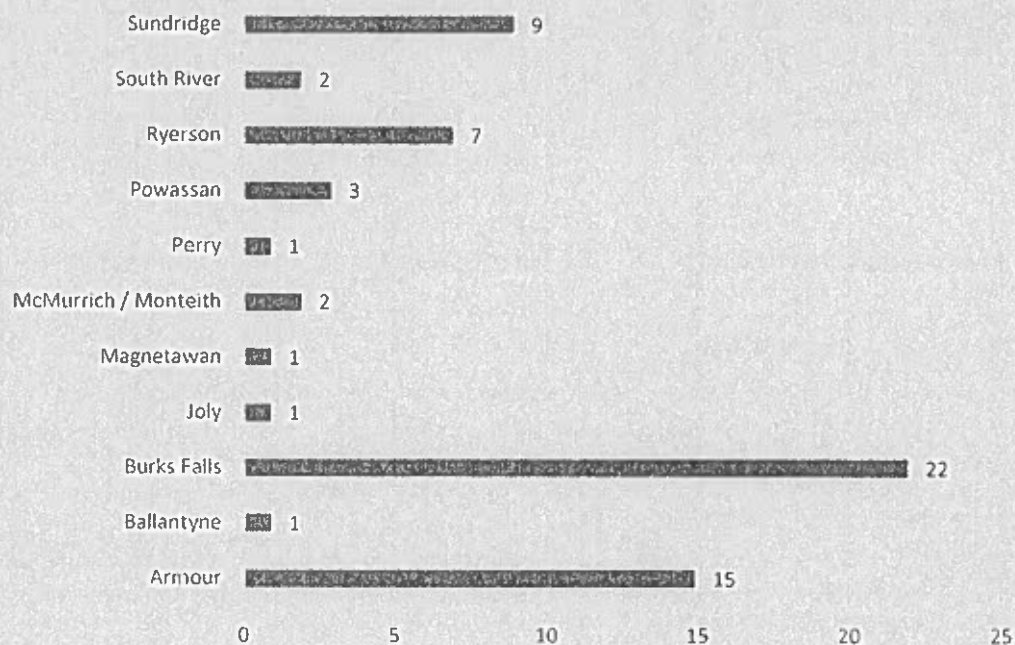


Figure 2: Interactions by Location

**Business Interaction Summary:**

Total business interactions have increased Y.O.Y. over 2018 results by approximately 33%. Interactions are expected to increase in 2020 due to community outreach during industry specific business retention and expansion efforts as well as other industry specific projects. Additional business interactions and ACED presence in each municipality can be seen in the Digital Main Street Results.

Core Communications Overview

There are several types of core communications that are represented in monthly reporting. The goals with all forms of communications are threefold:

1. To maintain an active presence with all stakeholders to share and gather information;
2. To learn about new programs and services that will serve regional stakeholder organizations and/or businesses;
3. To actively seek partnership opportunities.

Figure 3.: Communications Overview

Core Communication Type	Amount	Description
Organization Meeting	36	Key organizations: Municipalities, NECO, Explorer's Edge, Burk's Falls DDT, Almaguin Highlands Health Centre, Blue Sky, IION, Almaguin Chamber, Digital Main Street, Event partnerships,
Partnership Opportunities	22	See below
Regional Support Letters	6	Includes support in principle for external projects.
Media Inquiries & coverage	10	Includes project specific coverage and general story comments
Celebrate Almaguin Episodes	20	The Bay 88.7FM
Funding Application Support	10	
Public Sector	7	
Private Sector	3	
Applications Led	5	FedNor CIINO Phase 2, Digital Main Street, NOHFC Internship, Almaguin Harvest Spin, Explorer's Edge Partnership Program
Applications Supported	5	Burks Falls DT Development, Private Sector

Partnership Opportunities Overview

Maintaining an active presence within the region, specifically with stakeholder and supportive organizations, often yields partnership opportunities for partnership projects that benefit the Almaguin region. Below is a brief summary of key partnership highlights:

Partnership Project	Support Type	Description
PSMA Partnership	In-Kind	Partnership Presentation with Parry Sound EDO
Cyber Security Workshop	Financial / IK	Business Event partnership with Blue Sky Net
AHHC Doctor Recruitment	In-Kind	
Almaguin ED Gala	Financial / IK	
Networks of Excellence Event	Financial	Partnership event with multiple support organizations.
Tastes of Almaguin Event	Financial	Partnership event with Enviro Centre
Powassan Business Symposium	Financial / IK	Partnership event with Powassan
Discovery Routes Trails Map	Financial / IK	Partnership project with Discovery Routes
Explorer's Edge Snowmobile Partnership	Financial / IK	Partnership formed to be deployed in 2020

Media Coverage Highlights

ACED has seen a significant increase in media inquiries and coverage opportunities throughout 2019 which have helped highlight key economic issues, initiatives and events. Their print coverage combined with on-line distribution have assisted in keeping a focus on the ACED Partner's commitments and contributions to economic development. Relationships with local reporters and columnists continue to grow; reporters are actively reaching out to the ACED team for comments and good news stories.

Figure 4: Print Media Highlights

ARTICLE DATE	FEATURE
JAN. 28, 2019	"Almaguin region's economic development teams gearing up for merger"
FEB 25, 2019	"Almaguin's Big Top Productions wants to help communities thrive"
MAR 29, 2019	"Almaguin tourism sector may make gains from Porter Airlines Partnership"
OCT 15, 2019	"Driving the region forward in a way that makes sense for Almaguin"
OCT 17, 2019	"Taste of Almaguin: A farm to table event..."
DEC 5, 2019	"Shop Almaguin: Support your friends, neighbours, economy"
JAN. 16, 2020	"Can you tell me how to get to Digital Main Street"

In addition to the article coverage, ACED has advertised several key initiatives and events in the Almaguin News which have helped bolster interest and attention with businesses and residents across the region.

Regional Projects

ACED Department Development (2019 Work Plan Item RP1)

The 2018 RED Plan identified several key considerations and objectives regarding the formation of a regional economic development organization. The table below illustrates these objectives:

Objective	State of Completion
Establish ACED Board	Completed (March 2019)
Establish Terms of Reference	Adopted (May 2019)
Create Position Descriptions for staff	Completed. Director of Economic Development Hired (Nov. 2019)
ACED Agreement Launch	Completed (Oct. 2019)
Establish Physical Location	Completed (April 2019)

Manufacturing BR&E (2019 Workplan Item RP2)

The Manufacturing BR&E has been expanded to include both industrial and forestry related businesses. The project will serve as follow up to the 2016 Business Retention and Expansion Project and seek to reconnect with regional industry partners. The project planning began in Q4 of 2019 and will continue in 2020.

Broadband Strategy and Advocacy (2019 Workplan Item RP3)

In 2019, ACED undertook several activities to understand the process and landscape for advocating for broadband internet enhancements. Objectives included case studies of broadband expansion projects,

identifying available coverage area information, understanding information gaps, connecting with broadband development stakeholders and reacting to advocacy efforts. Figure 5 provides a list of activities undertaken by ACED.

Figure 5: Broadband Activities Overview

Objective	Activity
Case Study	Connect with Eastern Ontario Regional Network regarding their highly successful expansion effort (See March CEDO Report)
Research Coverage Areas	Connect with BlueSky Net to review BAEMAP information for Almaguin Area
Partnership Efforts	Promote connectednorth.ca website and promote online speed tests throughout Almaguin Region
Advocacy Efforts	Support BlueSky Net's application to the CRTC Broadband Fund Solicit support requests to Almaguin municipalities Organize BlueSky information presentation to ACED Partner with BlueSky Net to participate in Broadband Expansion RFP Review.

Accommodations Inventory (2019 Workplan Item RP4)

ACED created a regional accommodations database that consists of all known accommodations providers throughout the Almaguin Region. The database contains a variety of information ranging over 16 categories. The information will be used to create a more user friendly Almaguin Accommodations Directory (2019 Work Plan Item RP5) that can be both hosted on the Almaguin Highlands Tourism website and in print. In addition, the inventory will be used to help establish stronger relationships with accommodations operators.

Investment Properties Asset Inventory (Work Plan Item RP7)

ACED is currently in the process of compiling the asset inventory of unused/underused municipal investment properties as well as available commercial/industrial lands for lease and sale.

Digital Main Street Project (2019 Workplan Item SP1)

The Digital Main Street (DMS) Project has been a major flagship project for ACED in 2019. The Communications & Marketing Officer (CMO), with support from the Director of Economic Development (DED) have established a strong presence within the local business community. Figure 6 illustrates some of the highlight statistics and impactful results:

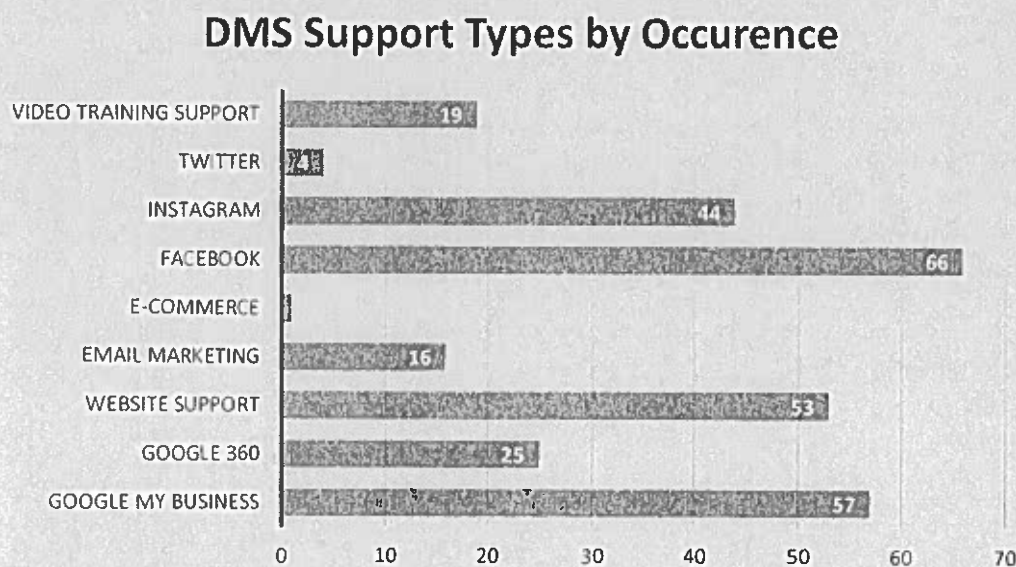
Figure 6: Digital Main Street Key Statistics

Digital Main Street Key Statistics Overview	
Total Businesses Contacted	165
Total DMS Businesses "Opt-Ins"	70
Total DMS Visits (including follow-ups)	300
Total Grant Eligible Businesses	36
Total Grant Applications (to Jan. 2020)	17
Grants Approved (To Jan. 2020)**	3
Businesses completed video training	19

- * 4 Businesses existed in the DMS Program prior to the Service Squad launch.
- ** Many applications are still under review following the Jan. 10 application deadline.

The CMO has assisted a wide variety of businesses with on-line presence improvements. DMS Businesses accounted for approximately 50% of businesses who opted in to receive DMS services from the CMO. Figure 7 illustrates the most commonly delivered services (note that some interactions may not be tracked if they assisted with uncommon digital support requests).

Figure 7: Digital Main Street Service Types



Regional Marketing & Events

Almaguin Economic Development Gala (2019 Workplan Item RM1)

The Third Annual Economic Development Gala built upon the success of previous years through partnership investments from key stakeholders throughout the region. Keynote Speaker Terry O'Reilly from the popular "Under the Influence" radio show on CBC Radio One helped to draw a large audience that showcased Almaguin's economic development progress. Further details can be seen in Figure 8.

Figure 8: 2019 Events Overview

Event	Date	Est. Attendance	ACED Invest.	Total Invest.
Cyber Security Presentation (CS2*)	May 14	12	\$150	\$500
Almaguin Economic Development Gala	Oct. 3	140	\$2500	\$12 535
Networks of Excellence Event (CS2*)	Oct. 16	40	\$293	\$793
Taste of Almaguin Event	Oct. 26	Results Unknown	\$1000	Unknown
Powassan Business Symposium (CS2*)	Nov. 13	15	\$180	\$500

*CS2 signifies 2019 Workplan Item CS2

2019 Almaguin Volunteer Event (2019 Work Plan Item RM2)

ACED's focus on delivering a volunteer recruitment event has been shifted to 2020 to allow time to assist volunteer organizations in preparing to recruit. ACED Staff did however support several local community groups with marketing efforts and volunteering through direct one on one consultations.

2019/2020 Visitor Guide Support (2019 Work Plan Item RP3)

ACED Staff supported the development of the 2019/2020 event calendar as well as distribution efforts in the Central Almaguin Area. ACED also advertised in the guide under with a full page add that replaced previous CAEDA and BACED ads. Throughout Q4 of 2019, the ACED Team redeveloped a regional business directory that will be made available to the 2020/2021 Visitor Guide Committee.

Shop Local Campaigns (2019 Work Plan Item RP4)

ACED Staff executed the 2019 Wrap Up Almaguin Shop Local Campaign throughout the holiday season with a stronger focus on social media driven engagement. Previous campaigns involved a lot of input from business owners (ballot draws, coupon redemption, gift cards) which created unnecessary stress. Additionally, these initiatives required a significant amount of time and financial contributions from economic development staff. Below is a brief comparison of initiatives:

Initiative	Total Cost	Businesses Inv.	SM Reach	SM Engagement
2019 Wrap Up (4 Weeks)	\$800	33	31413	1774
2018 Feast in Alm.	\$4600	26	95031	2654
2018 Wrap up Alm.	\$2652	35	54390	3786

Positive Aspects

- All businesses, no matter the industry or location, were included and had the opportunity to participate. The campaign was all-inclusive with no buy-in from businesses.
- It was a low-cost campaign, with total expenses not exceeding \$800.
- Social media advertising and print advertising strongly conveyed the importance and benefits of shopping local, while promoting individual businesses.

Negative Aspects

- Social media engagement was lower than both Wrap Up Almaguin 2018 and Feast in Almaguin 2018.
- Business participation was lower than previous campaigns, because there was no ownership of the program from the businesses.

ACED Website and Social Media Accounts

ACED Staff have merged both BACED and CAEDA websites in to the ACED website under the URL <https://www.investAlmaguin.ca>. Both former URL links for BACED and CAEDA now forward to the ACED website. In addition, the former BACED Facebook social media profiles have be transitioned to reflect

the ACED brand. Having a dedicated Communications and Marketing Officer has proven hugely beneficial in terms of online presence development. The website is still considered to be 'under construction' but remains live to users with a variety of content. Major website and social media improvements include:

Website

- Full ACED conversion including theme colours and branding; text references to BACED and all contact information.
- Added 3 blog posts / content pieces for region (RM5 action item).
- Added all municipalities to municipal services tabs. (other municipal information to come)
- Added Chamber of Commerce page.
- Added community groups and volunteer opportunities
- Maintained all plugins and features

Social Media

- Created Twitter, Instagram and LinkedIn accounts.
- Created 24 unique instagram posts and gained 85 followers to date.
- Created 44 Tweets on Twitter and maintains an active presence.
- Converted BACED Facebook page to ACED specific page and grown following by 10%.
- Revamped Facebook page information etc.

April 27, 2020

ACED Presence Report **Municipality of Powassan**

Digital Main Street (DMS) Report

Category	Total Tracked	Details
Blitz Visits*	37	Performed by the Director and Communications & Marketing Officer in Powassan and Trout Creek
Email & Phone Contacts	42	Businesses outside of Downtown
Total DMS Registered	15	Businesses who chose to register on the Digital Main Street Web Site.
Completed Video Training	7	
Follow Up Visits	27	
Applied for Grant	5	
Received Grant	1	
Total Businesses Served	13	

* Not all businesses that were visited were open at the time of the visit. Businesses that were not open received a follow up email or phone call.

Main Service Types:

The following is an overview of the types of services that were provided to businesses through the program, or through non-program site visits:

Support Type	Businesses	Support Type	Businesses
Google My Business	13	Social Media	
Website	10	Facebook	12
360 Degree Imaging	9	Instagram	11
Email Marketing	3	Twitter	1
E-Commerce	1		

Events Overview

Event	Date	Support Type
Almaguin ED Gala w/ Terry O'Reilly	Oct. 3, 2019	Organized & hosted @ 250 Clark
Business Rumble	Oct. 23, 2016	Digital Main Street booth & Attendance
Powassan Business Symposium	Nov. 13, 2019	Marketing contribution & Attendance

In addition to the events hosted in Powassan, Powassan businesses are invited to other event hosted throughout the region such as the Networks of Excellence Event held in Sundridge on October 16th 2019.

DATE OF COUNCIL MTG.	May 5/20
AGENDA ITEM #	8-3



RED Plan Projects & Other Support

Investment Property Inventory

<https://investalmaguin.ca/lease-and-investment-properties/>

The Investment Property Inventory is a region-wide collection of rental and lease properties geared at providing investors and site selectors with a regional view of properties within commercial and industrial zones. MLS and Realtor.ca will be scanned regularly to update listings across the region.

The page currently has two listings from Powassan for sale. An ACED team member will be returning to Powassan and Trout Creek after COVID 19 to scan for lease opportunities.

Agricultural and Culinary Stakeholder Engagement Strategy

Building off the Feast in Almaguin and Shop in Almaguin initiatives, the Stakeholder Engagement Strategy is geared to identify, map and connect agricultural and culinary businesses throughout the region. The strategy will be used to encourage producers and culinary businesses to participate in local events, help with product and initiative development and increase food tourism throughout the region. There is currently a request for proposal active to attract qualified consultants to support the development of the strategy.

Direct Business Support

The ACED team provides consultation services directly to businesses throughout the Almaguin Region to support start-ups, expansions and general information requests. In 2019, ACED Team members had three consultation visits in Powassan to support business expansion (not including Digital Main Street activity).

COVID-19 Activities

The ACED Team has maintained communication with many businesses in Powassan to promote accessibility to ACED Services as well as provide information and access to critical government programs as they come available.

The ACED Team is currently analyzing survey results from the Almaguin COVID-19 Business Outreach Survey. In total, 103 businesses throughout the Region participated (16 from Powassan). 40 businesses in Powassan were called directly by ACED Team members and many others were emailed.

May 1st, 2020

Almaguin Highlands COVID-19 Business Outreach Survey Final Report

Survey Introduction

The COVID-19 Pandemic is presenting a wide range of challenges to communities of all sizes across the province, the country and the world. As control measures remain in effect to mitigate the spread of the virus, local economies continue to face increasing challenges as businesses are forced to close, alter their business deliver models and otherwise handle the disruptions that they are facing. Understanding these challenges and disruptions is paramount when looking at developing strategies to help mitigate the many risks that businesses and communities are facing.

Throughout the first three weeks of April 2020, Almaguin Community Economic Development conducted the voluntary Almaguin COVID-19 Business Outreach Survey with the goal of understanding specific challenges that businesses are facing. This information provides ACED, its partners and municipalities with current information that can be used to:

- develop strategies for provide support to Almaguin businesses;
- advocate on behalf of our businesses to senior levels of government; and
- develop community and economic recovery measures.

In total, 103 businesses completed the survey, which accounts for approximately 16 percent of total businesses throughout the region.

Respondents by sector:

Services (General/Professional)	22%	Retail	19%
Accommodations	17%	Manufacturing	12%
Food & Drink	10%	Agriculture & Forestry	8%
Real Estate	7%	Tourism, Art & Rec.	5%

DATE OF COUNCIL MTG	May 5/20
AGENDA ITEM #	8-4

What the Survey Says: Key Highlights Summary (Quantitative Data)

A copy of the full survey summary for the region has been provided with this report for reference purposes (See Appendix A). In addition to the regional summary, community specific profiles have been created for municipalities with more than 5 responses; these profiles will be sent directly to municipal staff for inclusion in their council agenda packages.

Key Highlights:

- **48.04% of respondents (49 businesses) indicated a need to lay-off staff or and expectation of having to lay off staff.**
 - 19 of the 49 businesses are concerned with losing long term employees who may seek work elsewhere.
- **63.63% of respondents (65 businesses) predicted reaching a financial crisis point within 6 months.**
 - 43.13% (44 businesses) will reach a financial crisis point within 3 months (or by the end of June).
- **38.83% of respondents (40 businesses) are concerned about of having to close permanently.**
 - 20 of the 40 businesses are located on main streets or in downtown areas.
 - 25 of the 40 businesses expect their financial crisis point to occur within 3 months.
 - All tourism, arts and recreation respondents indicated concerns about having to close permanently.
 - 70% of food and drink respondents indicated concerns about having to close permanently.
- **79.61% of respondents (82 businesses) are forecasting an annual revenue loss of over 25%.**
 - 47.57% (49 businesses) are forecasting over 50%.
 - 37 of the 82 businesses are concerned with having to close permanently.
 - 41 of 82 have already laid off staff or expect to.
- **Major problems businesses are facing, or expect to face:**

○ Loss of regular clients/customers	63% (65 businesses)
○ Major Revenue Loss	78% (81 businesses)
○ Loss of long-term employees	21 % (22 businesses)
○ Loss of major suppliers	31% (32 businesses)

What Business Owners Said: Comments Highlights Summary

The survey included several comment sections aimed at gathering qualitative and opinion based information from business owners. The key highlights provided below represent common themes discussed throughout the survey.

- Question 3: Due to the current situation with COVID-19, have you had to / do you expect to lay off any employees?
 - If yes, have you considered the Wage Subsidy, Work Sharing, Business Loans or other financial benefit programs? (57 businesses responded)
 - 35% of question respondents (20) had already looked in to support programs.
 - 22% of question respondents (12 businesses) indicated that they have, or intend to, access benefits.
 - 11% of question respondents (6 businesses) claimed to not be eligible for current programs.
- Question 4: If you are concerned about the future of your business during the COVID-19 Lockdown, when do you predict your business will reach its financial crisis point?
 - Please provide additional information regarding the urgency of the treat. (30 businesses responded)
 - 43% of question respondents (13 businesses) have immediate concerns with keeping up with overhead expenses.
 - 27% of question respondents expressed concerns with spring and summer businesses. Some citing booking cancellations, quiet phone lines and pressure to return deposits. Other cite long term concerns if peak tourism season is lost.
- Question 7: What additional problems do you predict may happen for your business?
 - Please provide and additional details. (46 businesses responded)
 - 20% of question respondents (13 businesses) reported concerns with critical supply chain elements including: supplier businesses closing, delivery company disruptions, competition for supplies from suppliers.
 - 11% of question respondents (5 businesses) reported challenges with making or keeping up with capital investments and assets. Comments include: needs to pay staff to maintain capital assets, inability to make investments to upkeep assets.
 - 18% of question respondents (12 businesses) elaborated on loss of sales, bookings or clients. Comments included: inability to get building permits to complete planned work, loss of seasonal accommodations bookings and deposit refunds, having to sell agricultural produce at bulk rates to avoid spoilage.
- Questions 8, 9 and 10 – See Appendix B - Question 8 and 9 Support Request Comments.



What can we do to help? Initial Recommendations for Municipalities and Partners
The ACED Team is continuing to work with the data from the survey to establish a support strategy and specific action items that can support the business community and local economies. The following is a list of several action items that can be considered in the immediate future at the time of issuing this report. Additional strategy elements and action items are expected to be developed as stakeholders process survey information.

Priority Action Item Recommendations:

1. Establishment of a regional economic recovery task force.

Survey results indicate that there is a significant amount of risk to the regional economy. Impacts include potential major businesses losses, further downtown core vacancies, major seasonal business disruptions and more.

- a. The task force should include, but not be limited to representatives from: municipalities, the Almaguin Highlands Chamber of Commerce, supportive organizations and ACED.
- b. Parties interested in participating in the task force should connect directly with Dave Gray, Director of Economic Development via email: director@investalmaguin.ca.

2. Promotion of the COVID-19 Support web page: <https://investalmagui.ca/covid-19>.

Throughout the survey process, businesses expressed having challenges with finding information about support programs and general information. It is recommended that all municipalities share a link to this page on their municipal homepages.

Low cost / no cost action items:

1. Add the survey results on the agenda for any upcoming council and/or board meetings and encourage discussions regarding the implementation of support and communications action items.

2. Communicate regularly with businesses, members and any other audiences within your sphere of influence regarding any actions you are taking to support them.

Many businesses expressed great appreciation for having been contacted directly by team members. Many also expressed concerns with not knowing about tax deferrals that had been put in place.

- a. Consider reaching out to businesses or members via email or phone as is possible. Simple expressions of support or providing useful information are good best practices.

3. Consider using local social media to provide messages of support or encouragement.

In conjunction with direct communication, providing encouragement to businesses can often require little effort but send a big message. Feature and tag businesses from your community, recommend that people visit their page and leave a positive review are best practices.



ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
Box 533 - 56 Ontario St. Burk's Falls ON, P0A 1C0
(705)571-1564 / director@investalmaguin.ca

4. Continue sharing all information regarding programs, new program details and other COVID-19 specific support measures with colleagues and stakeholder groups.

Much of the information that is featured on the COVID-19 page has been provided from within ACED's network. Information for internal emails, webinars, virtual meetings and other sources is most useful when it is issued quickly.

Moving forward

The ACED Team is continuing to process all comments collected in the survey and following up with businesses who have identified that they are facing immediate closure risks. During the analyzation process, should any further trends emerge, they will be communicated as soon as possible. Further reports regarding 'red flag' issue follow ups will be provided in regular reporting cycles.

Depending on the length of the mandated closures, there may be a need for follow up surveys or micro-polls. The establishment of an economic recovery task force will be a great asset to determining measures that would best provide support to businesses and other stakeholders.

Should any follow up information regarding the information in this report or gathered through the survey process can be directed to Dave Gray via email: director@investalmaguin.ca.

Almaguin Business Outreach COVID-19

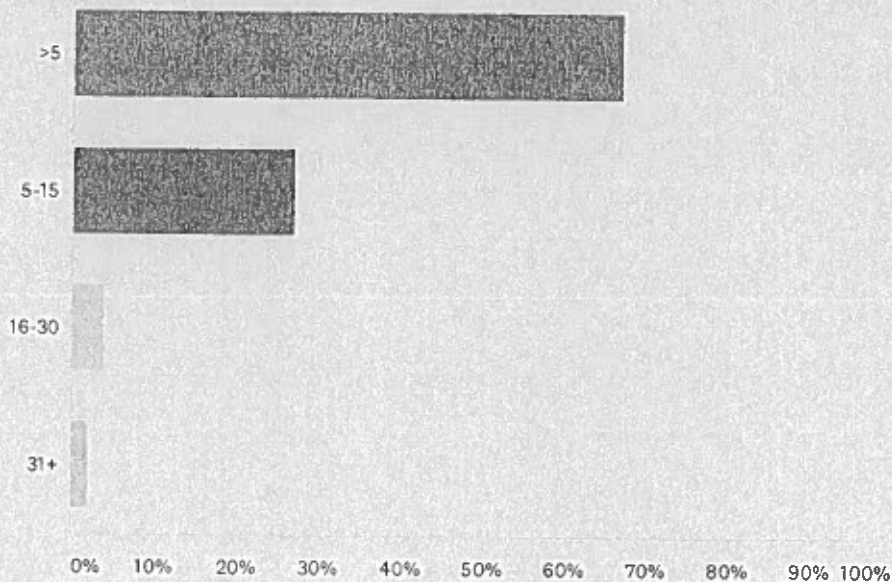
Q1 Please provide the following information:

Answered: 103 Skipped: 0

ANSWER CHOICES	RESPONSES	
Name	98.06%	101
Company	99.03%	102
Address	0.00%	0
Address 2	0.00%	0
Municipality	100.00%	103
State/Province	0.00%	0
ZIP/Postal Code	0.00%	0
Country	0.00%	0
Email Address	95.15%	98
Phone Number	0.00%	0

Q2 How many employees do you have?

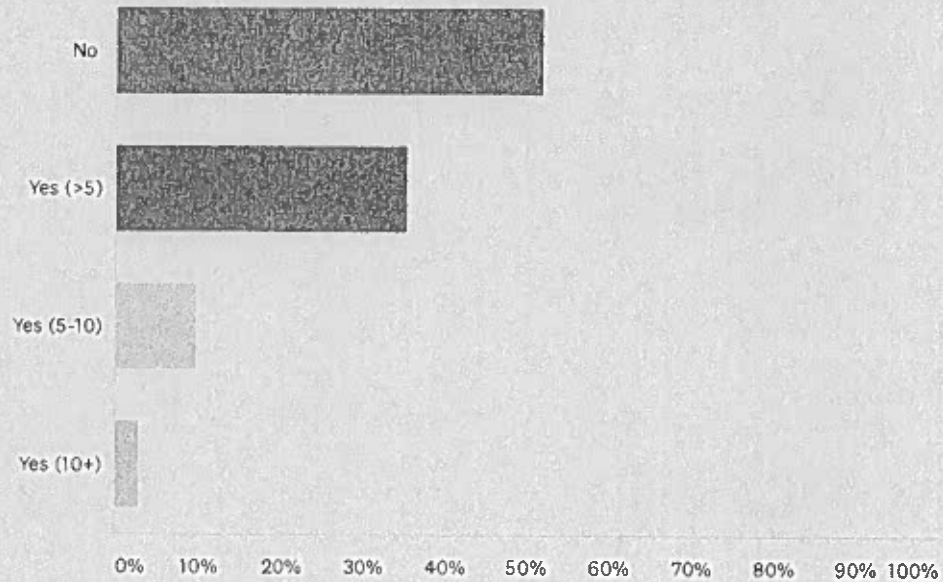
Answered: 100 Skipped: 3



ANSWER CHOICES	RESPONSES	
>5	67.00%	67
5-15	27.00%	27
16-30	4.00%	4
31+	2.00%	2
TOTAL		100

Q3 Due to the current situation with COVID-19, have you had to / do you expect to lay-off any employees?

Answered: 102 Skipped: 1

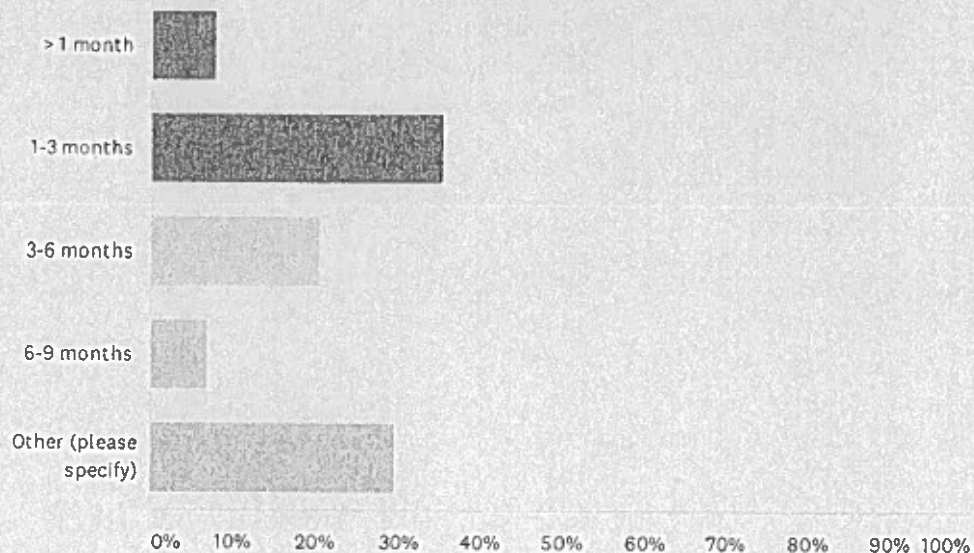


ANSWER CHOICES	RESPONSES	
No	51.96%	53
Yes (>5)	35.29%	36
Yes (5-10)	9.80%	10
Yes (10+)	2.94%	3
TOTAL		102

Almaguin Business Outreach COVID-19

Q4 If you are concerned about the future of your business during the COVID-19 lockdown, when do you predict your business will reach its financial crisis point?

Answered: 102 Skipped: 1



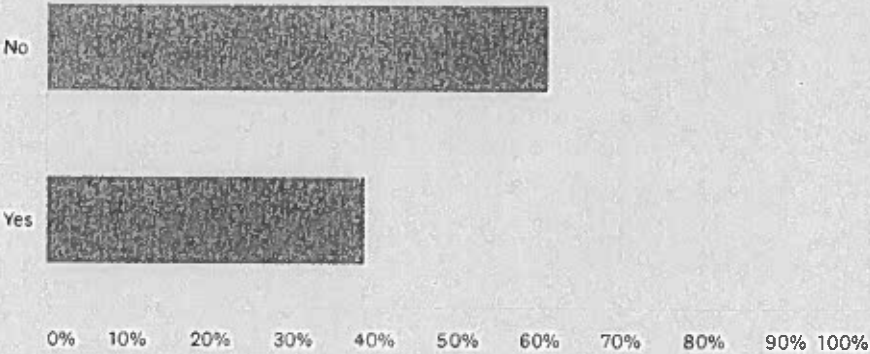
ANSWER CHOICES

RESPONSES

> 1 month	7.84%	8
1-3 months	35.29%	36
3-6 months	20.59%	21
6-9 months	6.86%	7
Other (please specify)	29.41%	30
TOTAL		102

Q5 Are you concerned about having to close your business permanently?

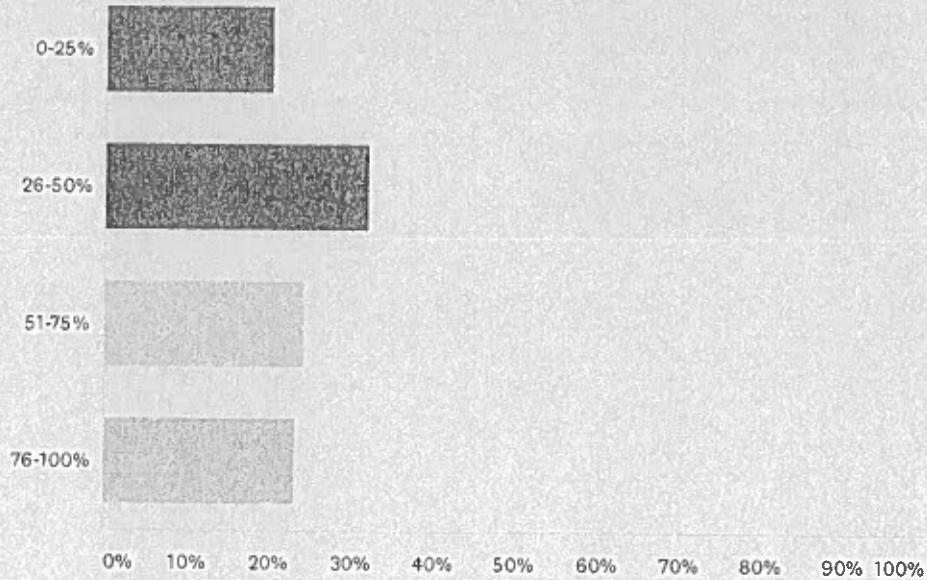
Answered: 103 Skipped: 0



ANSWER CHOICES	RESPONSES	
No	61.17%	63
Yes	38.83%	40
TOTAL		103

Q6 What type of revenue loss (annual) do you foresee happening as a result of this pandemic?

Answered: 103 Skipped: 0



ANSWER CHOICES

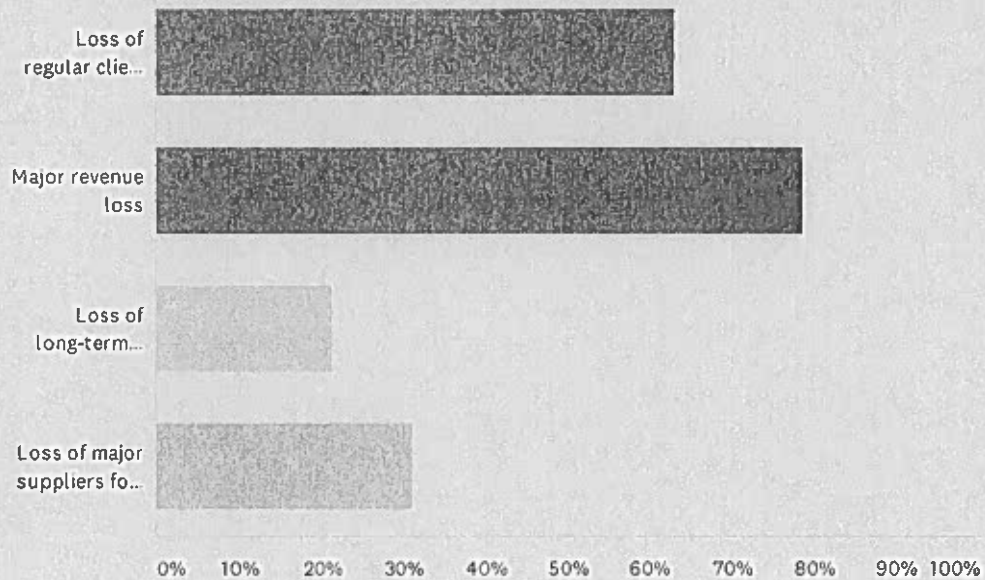
0-25%
26-50%
51-75%
76-100%
TOTAL

RESPONSES

20.39%	21
32.04%	33
24.27%	25
23.30%	24
	103

Q7 What additional problems do you predict may happen for your business?

Answered: 103 Skipped: 0



ANSWER CHOICES

Loss of regular clients or customers

Major revenue loss

Loss of long-term employees who may seek employment elsewhere

Loss of major suppliers for your business

Total Respondents: 103

RESPONSES

63.11% 65

78.64% 81

21.36% 22

31.07% 32

Q8 How can municipalities and/or economic development staff or help to support you through this crisis?

Answered: 94 Skipped: 9

ANSWER CHOICES

1	100.00%	94
2	44.68%	42
3	23.40%	22

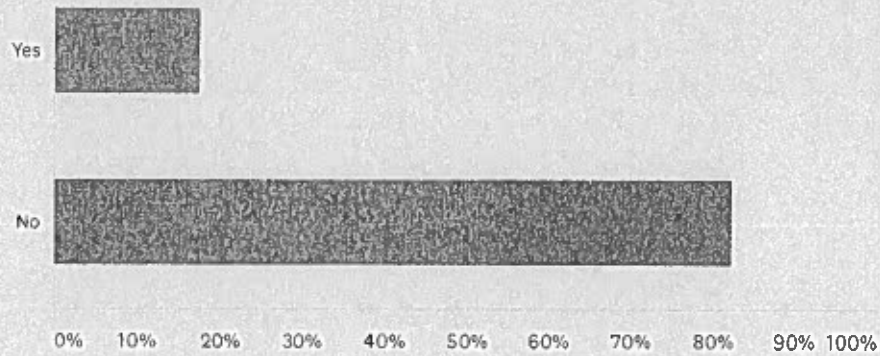
Q9 Are there any comments or questions you have for our department or the Almaguin Highlands Chamber of Commerce, or any additional support you may need?

Answered: 77 Skipped: 26

Almaguin Business Outreach COVID-19

Q10 Would you like to schedule a follow up call with an ACED team member?

Answered: 102 Skipped: 1



ANSWER CHOICES

ANSWER CHOICES	RESPONSES	
Yes	17.65%	18
No	82.35%	84
TOTAL		102

Q 8 and 9: How can municipalities and/or economic development staff help to support you through this crisis, and are there any additional comments or questions?

Suggestions	# Of times recommendation was made
Eliminate late charges and interest on tax bills or other tax relief measures	19
Improved communications with the community of funding, assistance or support (provide link to investalmaguin.ca/COVID-19 page)	18
Promote/Advertise Almaguin Region and local businesses after lockdown measures to remain competitive or encourage shop local initiatives	17
Provide assistance with grant and loan applications	9
Provide grants directly to businesses	8
Advocate the community's needs to higher levels of government, banks and utility companies such as hydro for lower delivery charges	7
Digital Mainstreet can assist businesses with online sales or digital meetings	4
Breaks on other municipal bills like water bills	3
Help reduce hydro delivery charge to our resort while shut down	3
Provide rent subsidies	2
Set up Business Networking portal where businesses can communicate with each other	2
Relaxing red-tape restrictions like subdivision approvals to stimulate the economy and encourage development and expansion projects in the community	2
Work with community to offer delivery services	1
Open parks and campsites to families wanting to get out of the city	1
Advocate for provincial deregulation of harvesting and other forestry related legislation. Provide greater authorizations to haul.	1
Get the building departments open as soon as it's safe	1
Businesses tab promoting local business on web page, face book ect	1
Create emergency allowances for low credit individuals.	1
Lifted construction bans	1
Developing more incentives for businesses hiring students	1
They could also speak out against the negative comments with regards to our cottagers on FB.	1
Work towards increased internet coverage for people required to work from home	1

Specific Powassan Survey Results.

Almaguin Business Outreach COVID-19

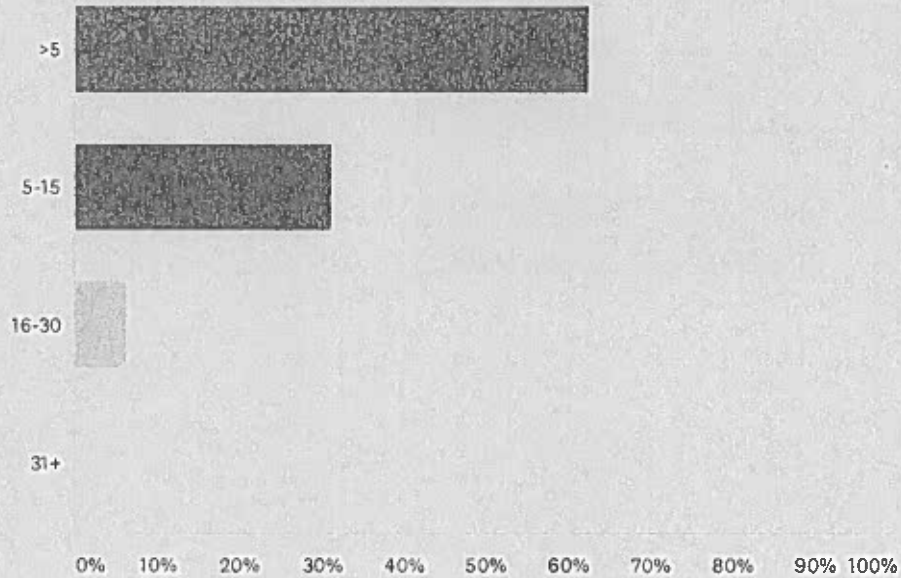
Q1 Please provide the following information:

Answered: 16 Skipped: 0

ANSWER CHOICES	RESPONSES	
Name	100.00%	16
Company	100.00%	16
Address	0.00%	0
Address 2	0.00%	0
Municipality	100.00%	16
State/Province	0.00%	0
ZIP/Postal Code	0.00%	0
Country	0.00%	0
Email Address	93.75%	15
Phone Number	0.00%	0

Q2 How many employees do you have?

Answered: 16 Skipped: 0

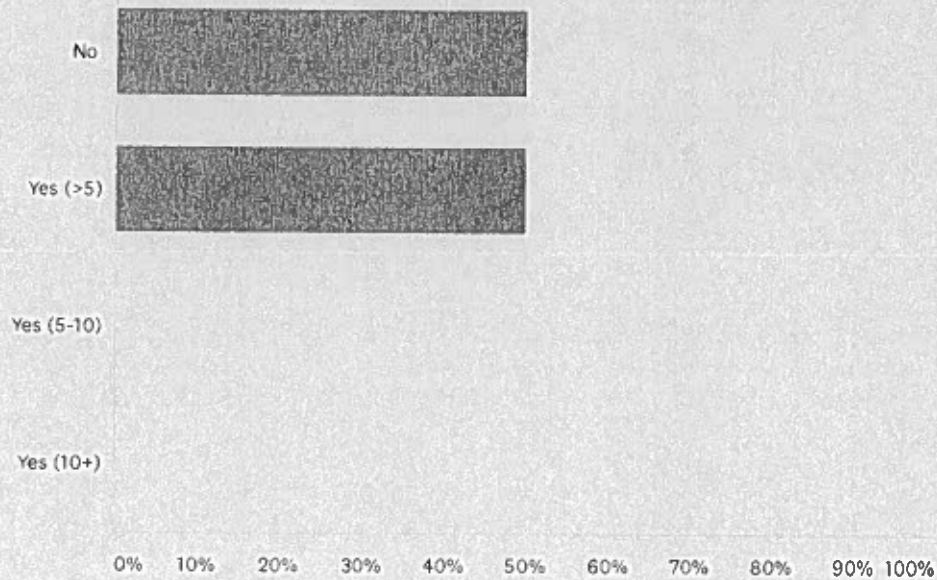


ANSWER CHOICES	RESPONSES	
>5	62.50%	10
5-15	31.25%	5
16-30	6.25%	1
31+	0.00%	0
TOTAL		16

Almaguin Business Outreach COVID-19

Q3 Due to the current situation with COVID-19, have you had to / do you expect to lay-off any employees?

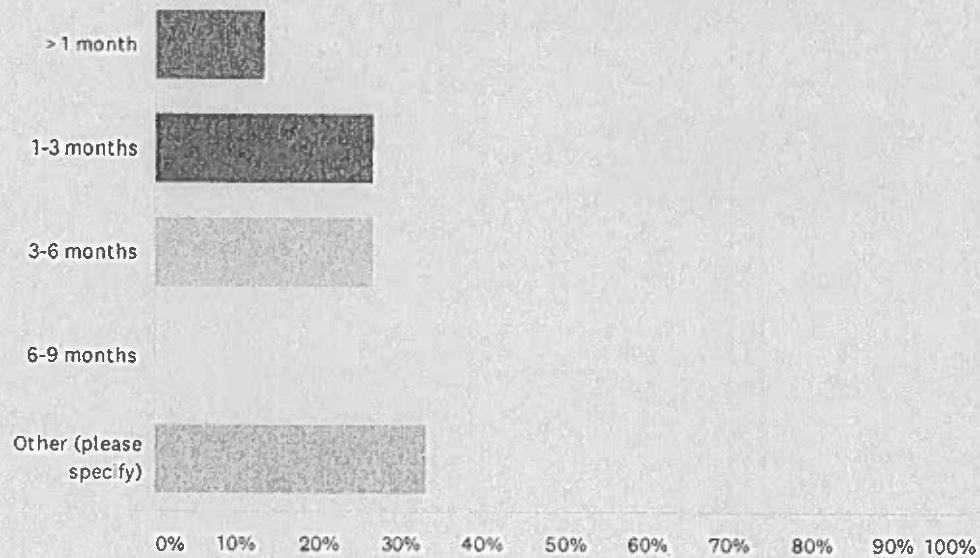
Answered: 16 Skipped: 0



ANSWER CHOICES	RESPONSES	
No	50.00%	8
Yes (>5)	50.00%	8
Yes (5-10)	0.00%	0
Yes (10+)	0.00%	0
TOTAL		16

Q4 If you are concerned about the future of your business during the COVID-19 lockdown, when do you predict your business will reach its financial crisis point?

Answered: 15 Skipped: 1



ANSWER CHOICES

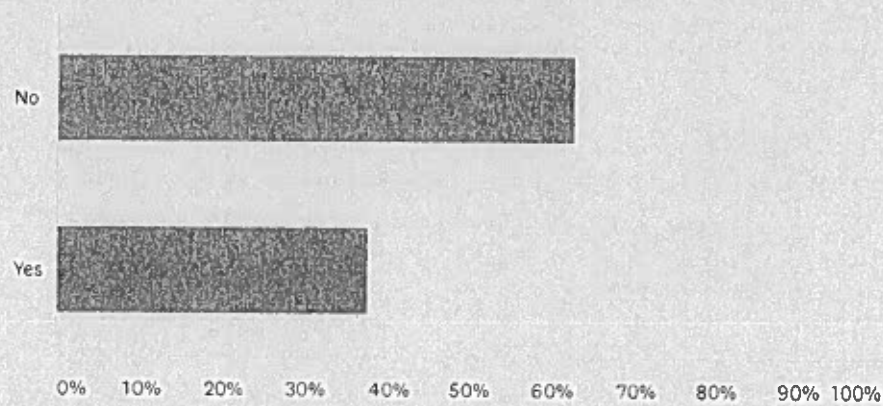
> 1 month
1-3 months
3-6 months
6-9 months
Other (please specify)
TOTAL

RESPONSES

13.33%	2
26.67%	4
26.67%	4
0.00%	0
33.33%	5
	15

Q5 Are you concerned about having to close your business permanently?

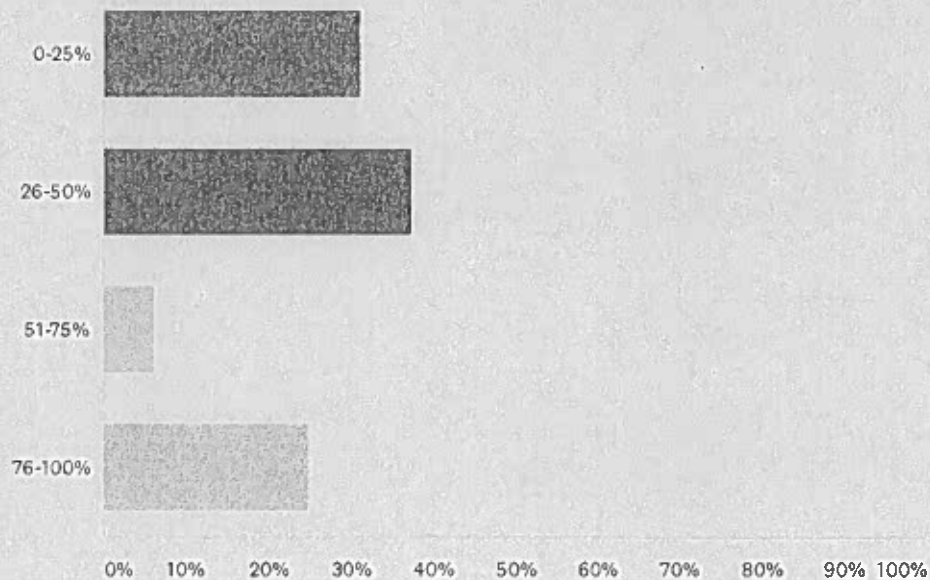
Answered: 16 Skipped: 0



ANSWER CHOICES	RESPONSES	
No	62.50%	10
Yes	37.50%	6
TOTAL		16

Q6 What type of revenue loss (annual) do you foresee happening as a result of this pandemic?

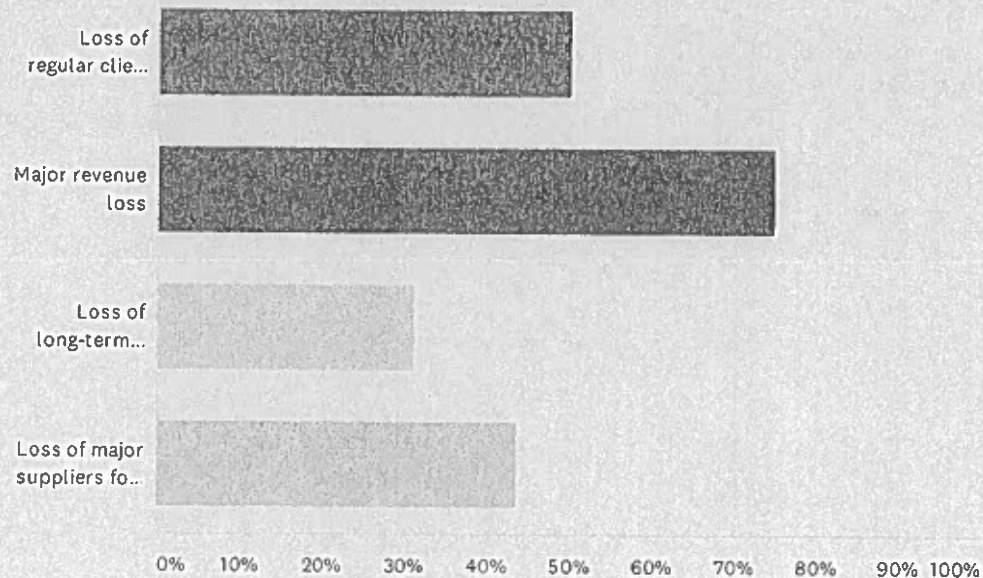
Answered: 16 Skipped: 0



ANSWER CHOICES	RESPONSES	
0-25%	31.25%	5
26-50%	37.50%	6
51-75%	6.25%	1
76-100%	25.00%	4
TOTAL		16

Q7 What additional problems do you predict may happen for your business?

Answered: 16 Skipped: 0



ANSWER CHOICES

RESPONSES

Loss of regular clients or customers	50.00%	8
Major revenue loss	75.00%	12
Loss of long-term employees who may seek employment elsewhere	31.25%	5
Loss of major suppliers for your business	43.75%	7
Total Respondents: 16		

Q8 How can municipalities and/or economic development staff or help to support you through this crisis?

Answered: 12 Skipped: 4

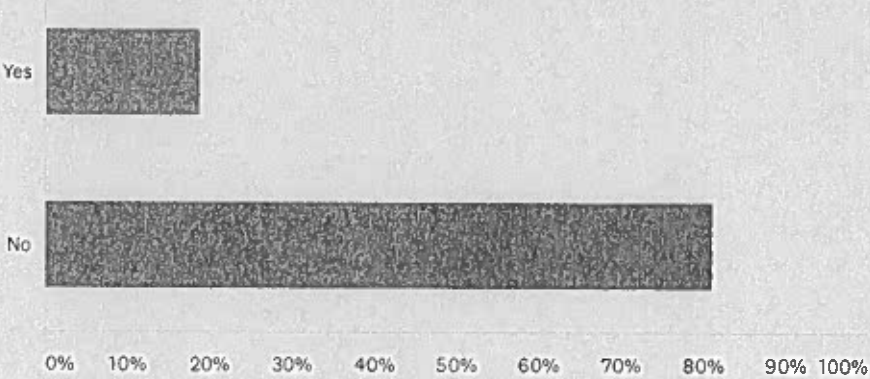
ANSWER CHOICES	RESPONSES	
1	100.00%	12
2	16.67%	2
3	0.00%	0

Q9 Are there any comments or questions you have for our department or the Almaguin Highlands Chamber of Commerce, or any additional support you may need?

Answered: 9 Skipped: 7

Q10 Would you like to schedule a follow up call with an ACED team member?

Answered: 16 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	18.75%	3
No	81.25%	13
TOTAL		16

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2020-12

Being a By-law to adopt the water and wastewater budgets for 2020

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2020 Water and Wastewater Budgets (Appendix "A") be adopted.

READ a FIRST and SECOND time April 21, 2020.

READ a THIRD and FINAL time and considered passed as such in open Council May 5, 2020.

Mayor

CAO-Clerk-Treasurer

Water & Sewer Budget 2020

	Sewer - Revenue	2019 Budget	2019 Actual	2020 Budget	
10-40-56050	Residential Sewer	186,324.77	182,708.57	186,324.77	0 % increase
10-40-56060	Commercial Sewer Rates				
10-40-56070	Sewer Sales	1,000.00	-	1,000.00	
10-40-56080	Sewer Penalties	3,458.32	5,317.82	4,500.00	
10-40-56090	Sewer Transfer from Reserve			76,458.32	
10-40-56065	Grant-CWWF	-			
	Total Sewer Revenue	190,783.09	188,026.39	268,283.09	
	Water - Revenue	2019 Budget	2019 Actual	2020 Budget	
10-30-52015	Provincial Grant CWWF		11,250.00	-	last payment from 2018 grant
10-30-56005	Residential Water Rates	414,421.51	386,422.59	414,421.51	0% incr from last yr budget
10-30-56010	Commercial Water Rates				
10-30-56020	Connection Fees	1,000.00	2,713.48	1,000.00	
10-30-56030	Transfer From Reserves			60,210.85	
10-30-56040	Penalties	5,110.84	7,976.72	6,000.00	
	Water Revenue	420,532.35	408,362.79	481,632.36	
	Total Water and Sewer Revenue	611,315.44	596,389.18	749,915.45	

Appendix "A"
By Law 2020-12

Sewer - Expenses		2019 Budget	2019 Actual	2020 Budget	
10-40-64000	Admin - Labour				
10-40-64010	Admin Material and Supplies	10,000.00	10,000.00	10,000.00	
10-40-64020	Transfer to Reserves	5,000.00	3,941.71	5,000.00	
10-40-64030	Personnel Training	-	33,560.21	-	
10-40-64040	Consulting Fees	1,000.00	-	1,000.00	
10-40-64100	Pumphouse Labour				
10-40-64110	Pumphouse Material and Supplies	2,000.00	181.33	1,500.00	
10-40-64120	OCWA	5,000.00	7,279.08	6,500.00	
10-40-64130	Distribution Labour	64,000.00	64,032.00	65,000.00	
10-40-64140	Distribution Material and Supplies	11,000.00	6,464.35	10,000.00	
10-40-64320	Special Projects Flush & camera Lines	20,000.00	27,639.16	22,000.00	
	Infiltration improvement	1,000.00		45,000.00	
10-40-64300	Capital Labour				
		7,000.00	145.47	7,500.00	
10-40-64310	Capital Material and Supplies				part line on main replaced
	Class EA Engineering	30,000.00	-	60,000.00	
10-40-64350	Loan Payment Interest	7,945.98	7,945.98	7,945.98	done in 2025
10-40-64355	Loan Payment Principal	26,837.11	26,837.10	26,837.11	
	Total Sewer Expenses	190,783.09	188,026.39	268,283.09	
	Water - Expenses	2019 Budget	2019 Actual	2020 Budget	
10-30-64400	Admin - Labour				
10-30-64410	Admin Material and Supplies	22,000.00	22,050.86	22,000.00	
10-30-64430	Transfer to Reserves	10,000.00	8,185.00	10,000.00	
10-30-64440	Personnel Training	-	28,132.40	-	
10-30-64450	contingency Reserve Transfer	5,000.00	3,843.47	5,000.00	
10-30-64460	Consulting Fees	5,400.00	5,400.00	5,500.00	
		1,000.00	-	1,000.00	
10-30-64500	Pumphouse Labour				
10-30-64510	Pumphouse Material and Supplies	5,000.00	466.81	5,000.00	
		22,000.00	34,494.41	30,000.00	

10-30-64520	Distribution Labour						
10-30-64530	Distribution Materials and Supplies	15,000.00	11,097.76		15,000.00		
10-30-64720	OCWA Agency Operations	20,000.00	15,862.06		20,000.00		
10-30-64550	MOE Regulation Lead Testing	96,000.00	113,981.64		114,000.00		
	OCWA - SWISSA update 2010.						
10-30-64710	Capital Labour	5,000.00	78.33		3,000.00		
						25k, reservoir work 10k, well level sensors 15k; licence renewal 1k, lab equipment 730; radios 8500;	
10-30-64715	Capital Material and Supplies	25,000.00	25,637.69		62,000.00		
10-30-64740	Capital Material and Supplies						
10-30-64750	Meter Capital Expenditure	50,000.00	-		50,000.00		
10-30-64760	Loan Payment Interest	31,783.93	31,783.93		31,783.93		
10-30-64765	Loan Payment Principal	107,348.42	107,348.43		107,348.43		2025 last year
	Total Water Expenses	420,532.35	408,362.79		481,632.36		

Total water and Sewer Expenses
Total water and Sewer Revenues

611,315.44	596,389.18	749,915.45
611,315.44	596,389.18	749,915.45

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2020-13

Being a by-law to adopt the water and wastewater Rate and Fee Schedule for 2020

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2020 Water and Wastewater Rates and Fees (Appendix "A") be adopted.

READ a FIRST and SECOND time April 21, 2020

READ a THIRD and FINAL time and considered passed as such in open Council May 5, 2020.

Mayor

CAO-Clerk-Treasurer

Water & Wastewater SCHEDULE A – Rates & Fee

By-law 2020-13

New / Replacement Meters & Services

Size of service pipe	Cost ¹ \$
Positive displacement meters	
15 x 20mm	\$254.77
20mm	\$295.37
25mm	\$339.01
40mm	\$678.02
50mm	\$758.21
Turbine meters	
50mm	\$1,344.88
75mm	\$2,150.79
100mm	\$3,218.57
150mm	\$4,915.65
Compound meters	
50mm	\$2,205.60
75mm	\$3,333.26
100mm	\$4,528.93
150mm	\$7,264.36

Consumptive and Fixed Monthly Charges

Fixed Monthly Charge Based on Meter Size

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30-days)
15	0.62	22.37
20	0.75	22.37
25	1	22.37
40	1.5	28.80
50	2	46.39
75	3	111.94
100	4	175.93

Consumptive Rates - Water

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered	2.92
Multi-family metered	2.92
Industrial/Commercial/Institutional	2.92

Consumptive Rates – Wastewater (Sewer) Surcharge

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered – 66.7% of Water Rate	1.95
Multi-family metered – 66.7% of Water Rate	1.95
Industrial/Commercial/Institutional – 66.7% of Water Rate	1.95

Flat Rate or Temporary Water Rate

¹ Includes installation cost.

Description	Water Rate
Residential flat rate (unable to meter) - Monthly	121.47
Residential flat rate (refuse to meter) - Monthly	362.80
Construction/Temporary water rate (\$/30-days)	121.47
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

Penalties & Offences

Offence Penalties

Offence	Specified Penalty
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

Others

Offence	Specified Penalty
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2020-14

Being a By-Law to provide for the registration, licensing and regulation of dogs and regulation of kennels in the Municipality of Powassan

WHEREAS Sections 9 and 10 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, confer the power to a municipality to pass by-laws regulating or prohibiting animals;

AND WHEREAS Section 103 of the Municipal Act confers the power upon a municipality to pass a by-law to provide for the seizure and impounding of animals being at large or trespassing and the sale of impounded animals under certain conditions;

AND WHEREAS Section 129 of the Municipal Act, S.O. 2001, c.25 as amended, permits municipalities to pass by-laws to prohibit noises likely to disturb inhabitants within the municipality;

AND WHEREAS Section 391 of the Municipal Act enables a municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Council is desirous to ensure that animals are kept and treated in a humane manner and that the owners of animals provide good quality care to them;

AND WHEREAS the Ontario Society for the Prevention of Cruelty to Animals Act, R.S.O., 1990, Chap.O.36, provides special powers to help animals in distress;

AND WHEREAS it is deemed expedient to enact a by-law to license, regulate and govern canines in the Municipality, that such a by-law be passed.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

1. That all schedules attached hereto form part of this by-law
2. That By-Law 2016-07 be rescinded
3. That this by-law come into effect upon adoption
4. For the purposes of this by-law,
 - a) "Amenity" shall mean pleasant and agreeable with an absence of nuisances, and when applied specially, it means a pleasant and agreeable environment for any particular activity.
 - b) "Animal Control Officer" includes any person so appointed by Council to administer and enforce this by-law.

- c) "At large" – any dog shall be deemed to be at large when found in any place other than the premises of the owner and not under the control of a competent person.
- d) "Council" shall mean the Council of the Corporation of the Municipality of Powassan.
- e) "Dog" or "Canine" Any member of *Canis familiaris* family and shall mean a male or female dog(s) over the age of twelve weeks, and shall include any domesticated or cross breed canine.
- f) "Fenced Yard" shall mean a yard which is completely enclosed by a fence constructed in accordance with the specifications set out in Section 7 (g) of this by-law, provided that the walls of a continuously occupied building are considered as proportions of the required fence, and provided that all doors in such walls and gates in fences are equipped with secure catches.
- g) "Gate" shall mean a swinging or sliding barrier used to fill or close an access and includes a door, and shall be equipped with a secure catch.
- h) "Kennel" shall mean a Kennel, licensed within the Municipality of Powassan, as per Schedule "A" which is for a commercial purpose and/or a boarding or rescue shelter for canines. It shall include an kennel facility which is housed inside of a house/home. All kennels, licensed within the Municipality of Powassan, that provide a service such as boarding, training, rescue or breeding, must comply with all of the kennel regulations, as outlined in Schedules A and B (if applicable) of this bylaw.
- i) "License" shall mean a license issued under this by-law; and further shall mean a Kennel OR dog license.
- j) "Municipal Building" shall mean any building or facility owned by the Municipality.
- k) "Municipal Law Enforcement Officer" shall mean a person appointed by the Council of the Corporation of the Municipality of Powassan who shall be a Provincial Offences Act appointed official, for the purpose of enforcing the by-laws of the municipality.
- l) "Municipality" shall mean the Corporation of the Municipality of Powassan.
- m) "Owner" of a dog(s) shall include any person, group of persons, partnership or corporation owning, keeping or harbouring a domesticated canine or canines. "Owns" or "Owned" have a corresponding meaning and where the owner is a minor, the person responsible for the custody of the minor.
- n) "Public property" shall mean any municipal, provincial or federal property within the boundaries of the Municipality of Powassan.
- o) "Quality of Life" shall mean the preservation and enhancement of those attributes which have established the quality and character of the Municipality of Powassan and which maintain the rural and small urban atmospheres that prevail.
- p) "Registered Service Dog" – A dog who provides service and has an identification card under Act, R.S.O. 1990, C.b.7. Service dogs include dogs for the visual, hearing or mobility impaired, and those with other disabilities, as well as therapy dogs.

- q) "Replacement Tag" shall mean providing a tag for a tag which has been lost, or for a dog transferring with a valid tag to Powassan from another municipality.
- r) "Responsible Person" shall mean a person who is eighteen (18) years of age and shall not include persons who have been deemed by the medical profession as 'mentally challenged'.
- s) "Restricted Dog" shall mean; a dog that is a Pit Bull dog; "pit bull" includes: pit bull terrier, Staffordshire bull terrier, American Staffordshire terrier, American pit bull terrier, member of a class of dogs that have an appearance and physical characteristics that are substantially similar to dogs referred to in any of clauses (a) to (d); ("pit-bull"). NOTE: Restricted and affected breeds/types are provincially listed.
- t) "Rural Zone" shall mean the zone defined in Zoning By-Law no. 2003-38, which sets out the property zones within the municipality.
- u) "Running at Large" shall mean a dog(s) found either off the property on which it is kept and not restrained or not under the control of any responsible person.
- v) "Vicious Dog" means any individual dog that it has been determined, in a proceeding commenced pursuant to Section 4 of the Dog Owners Liability Act, to have attacked a person or domestic animal, or any dog whose owner has acknowledged in writing, that the dog has attacked a human or other domestic animal).
- w) "Working Dog" means a dog that is trained and used for a specific purpose. Working dogs include those used for herding and guarding livestock, and those employed by military, search and rescue and law enforcement agencies.

5. LICENSING

- a) Every person residing in the Municipality of Powassan who is the owner of a dog over 12 weeks of age, shall within immediately following the date that the dog(s) comes into his or her possession, obtain a license for the dog(s) and register the dog(s) with the Municipality.
- b) The maximum number of dogs per household within the Municipality of Powassan, is two (2). No person shall harbor more than two dogs.
 - i) Such owners having more than two (2) dogs prior to the inception of the 2009 Animal Control By-law, as per the record kept at the municipal office, are for the lifetime of these dogs only, hereby exempt from the total number allowable per household, until such a time that the number of dogs are in compliance with this by-law. Fees are outlined in Schedule "A" of this by-law.
- c) 'Working dogs' are exempt from the restriction on the number of dogs per household and do not need to be licensed.
- c) The cost of the license shall be as prescribed in Schedule "A". This schedule may be amended by Council from time to time and shall not affect the remaining sections of the

by-law. A public meeting may be held to deal with such amendments.

- d) Upon full payment of the license fee(s) the owner of a dog(s) shall be furnished with a serially numbered dog tag(s) and the said tag(s) shall be kept securely on the dog(s) at all times. Dog(s) found off their owner's property and to be without their tag(s) securely attached to their collar(s) are subject to a fine(s) as per Schedule "B" of this by-law.
- e) The replacement tag fee for a lost dog tag shall be as prescribed in Schedule "A".
- f) Records shall be kept by the Municipality of Powassan Office and provided to the Animal Control Officer showing:
 - i) the name, full address and phone number of the dog owner.
 - ii) the breed, age, sex and description of the dog.
 - iii) the serial number of the dog tag and fees paid in respect to each dog.
 - iv) the name of the Kennel and breed(s) of dogs kept at the kennel.
- g) No person, with the exception of those outlined in a list maintained at the municipal office and by the Animal Control Officer, shall own or operate a Kennel without complying with the regulations as set out in Schedule "C" of this by-law.
- h) Every license issued to an owner is personal to that owner and may not be assigned or transferred to a new owner.
- i) The Municipality of Powassan may suspend or revoke any dog license issued to any individual/licensee who has contravened this by-law.

6. DOG OWNERS' ADDITIONAL REQUIREMENTS

- a) No person/persons or owner shall:
 - i) permit a dog to be at large,
 - ii) permit their dog to trespass onto private property or trespass onto any public property,
 - iii) fail to ensure dogs are leash no greater than 2 meters while being walked on public property or any property other than that where the dog normally resides,
 - iv) fail to forthwith pick up, remove and dispose of in the appropriate receptacle any excrement left by the dog.
- b) No person or owner shall permit a dog other than a registered service dog, to enter any Municipal building unless they are partaking in either a registered competition or a scheduled event that has been approved by the Municipality.
- c) A dog impounded pursuant to Schedule "B" of this by-law may be restored to the owner if the owner claims possession of the dog within the period of five (5) business days from the date that the dog is impounded, and payment of the pound and maintenance fees

- imposed by the Municipality, as set out in Schedules "A" and "B" to this bylaw, are received in full.
- d) The owner of a dog shall be charged with all costs related to the impounding of the dog and if the dog is not redeemed within the redemption period and such fees not paid by the owner of the dog, the fees will be sent to Small Claims Court if not paid by the said owner.
 - e) Every person who keeps a dog, which normally resides outside, or which is kept outside unsupervised for extended periods of time, shall ensure the dog is provided with fresh water and a fenced yard/enclosure that meets the following criteria:
 - i) a pen or dog run with a solid base, that is at least 4 feet wide and 10 feet in length, and is suitable to prevent the escape of the dog;
 - ii) Contains, or has attached, a draft-proof house or shelter that will provide protection from the weather and an area providing sufficient shade to protect the dog from the direct rays of the sun at all times.
 - iii) Pens and run areas must be regularly cleaned and disinfected, and excreta removed and properly disposed of daily.
 - iv) Dogs tied out must have a minimum of 10 feet of chain with swivel clips at both ends, securely attached to the kennel, building, post or overhead running line
 - v) ALL dogs need to be provided with an enclosure that is suitable for its size.etc.
 - f) No person shall own, possess, or harbor a vicious dog(s) within the land area known as the Municipality of Powassan. The Municipality is under the jurisdiction of the Dog Owners' Liability Act & related legislation with respect to vicious or dangerous dogs
 - g) No owner shall permit his/her dog(s) to attack any person or domestic animal(s), or to fight with another dog.
 - h) No person shall permit a dog to bark continuously and excessively at anytime so as to disturb "The Quality of Life" and "Amenity" of either any resident or any person in the vicinity.
 - i) Schedules "A" and "B" of this by-law may be amended yearly to accommodate changes in the fee schedule which must remain attached. Such amendment may require a public meeting before council approval.
 - j) This by-law applies to all dogs residing within the boundaries of the Municipality of Powassan.
 - k) No person or owner shall disobey an order issued under this by-law by a Municipal Law Enforcement Officer
 - l) No person shall interfere with, hinder or otherwise interfere with a Municipal Law

Enforcement Officer, Provincial Offences Officer, Police Officer or other duly appointed individuals in the lawful carrying out of their duties and responsibilities under the provisions of this bylaw or interfere with any agent of the Corporation of the Municipality of Powassan in the performance of any duty by such agent, or seek to release any animal in the custody of the Animal Control Officer or any Agent except as herein approved.

7. RESTRICTED DOGS

- a) Bill 132 (Public Safety Related to Dogs Statute Law Amendment Act) which was passed in 2005 and received Royal Assent on March 9, 2005, bans pit bulls in Ontario, places restrictions on existing pit bulls and toughens the penalties for owners of any dog that poses a danger to the public.
- b) All dog owners must comply with the amended requirements of the Act.
- c) Pit bull owners may keep their existing dogs, as long as they comply with certain requirements.
- d) Other individuals are however prohibited from owning, breeding, transferring, importing or abandoning pit bulls.
- e) The owner of a restricted dog shall ensure *that the following conditions are adhered to prior to a license being issued:*
 - i) Such dog is spayed or neutered,
 - ii) When such dog is on the property of the owner, it shall be either securely confined indoors or in a securely enclosed and locked pen or structure, suitable to prevent the escape of the dangerous dog and capable of preventing the entry of any person not in control of the dog. Such pen or structure must have minimum dimensions of 1.8 yards by 3.6 yards (2 metres by 4 metres), and must have secure sides and a secure top. If it has no bottom secured to the sides, the sides must be embedded into the ground no less than 11.8 inches (30 cm) deep. The enclosure must also provide for protection from the elements for the dog. The pen or structure shall not be within one meter of the property line, or within 5.4 yards (3 metres) of a neighbouring dwelling. Such dog may not be chained as a means of confinement.
 - iii) A sign is displayed at each entrance to the property and building in which the dog is kept, warning in writing, as well as with a symbol, that there is a restricted dog on the property. The sign shall be visible and legible from the nearest road or thoroughfare.
 - iv) A policy of liability insurance, satisfactory to the Municipality, must be produced as evidence of insurance in force in the amount of at least two million dollars, covering the twelve-month period during which licensing is sought, for injuries caused by the owner's restricted dog. This policy shall contain a provision requiring the municipality to be named as an additional insured for the sole purpose of the community to be notified by the insurance company of any

- f) If the Animal Control Officer is unable to seize any dog(s) found to be running at large and the owner is known to the Animal Control Officer, the owner shall receive written notice of the fine described in Schedule "C" of this by-law.
- g) The Animal Control Officer should be contacted when a dog is injured on property other than that where it is kept, so that an assessment may be made as to the necessity for veterinary services.
- h) All Kennels will be inspected annually by the Animal Control Officer, and a copy of the inspection report will be given to the Municipality before the kennel license is issued for that year. The inspection will be done to confirm compliance with Schedules "A" and "B" of this bylaw. A copy of the inspection report will also be given to the kennel owner/operator and where improvements or changes are required, the Municipality will notify the kennel owner/operator that changes are necessary before the kennel license is issued for that year.
- i) Subsequent kennel inspections, where deficiencies were noted at the original inspection, shall be done in a timely manner. Additional kennel inspections may also be done where deficiencies have not been remedied to the satisfaction of the Animal Control Officer. A kennel license will only be issued when all requirements for a kennel have been met.
- j) Kennel owners will be provided with a license certificate which must be posted at each kennel site. It will contain the name of the kennel, date of the successful inspection and the expiry date of the license.
- k) All reasonable efforts will be made to redeem all dogs, however, all dogs which have not been redeemed by their Owners within the 5-day period, may/shall be either released into the care of a rescue shelter, or re-homed by the Animal Control Officer.

9. SEVERABILITY

If a court of competent jurisdiction should declare any section or part of any section of this by-law to be invalid, such section or part of a section shall not be constructed as having persuaded or influenced council to pass the remainder of the by-law and it is hereby declared the remainder of the by-law shall be valid and shall remain in force.

10. ENFORCEMENT AND PENALTIES

- a) A Municipal Law Enforcement Officer is authorized to enforce this by-law pursuant to the provisions hereof, the *Municipal Act, 2001*, S.O., c.25, Section 9, as amended or any successor thereof, and the *Provincial Offences Act*, R.S.O. 1990 c. P. 33, as amended or any successor thereof.
- b) If a Municipal Law Enforcement Officer is satisfied that this by-law has been contravened, the officer may make an order known as an Order to Discontinue Activity, requiring the person who contravened the by-law, or who caused or permitted the contravention, to discontinue the contravention.

cancellation, termination, or expiration of the policy.

f) Regulations applied to the handling and control of a licensed, restricted dog are as follows:

i) The owner of a dog that has been designated as “restricted”, who is unwilling or unable to comply with the requirements of this section and upon conviction under the Municipal Act, 2001 or Dog Owners’ Liability Act may be:

A) Subject to a penalty under the Provincial Offences Act of up to 5,000.00, or

B) The said dog shall be humanely euthanized by a licensed Veterinarian, Humane society, animal shelter, or animal control agency after a three-day holding period.

g) Any owner of a dog that has been designated as “Restricted” under this by-law must notify the municipality and the Animal Control Officer if the dog is relocated.

8. ANIMAL CONTROL OFFICER

The Animal Control Officer as appointed by Municipal Council is authorized to maintain a pound as directed by Council.

a) All Animal Control Officers shall be required to have a Police Check done prior to being appointed, and must provide confirmation of a valid ‘G’ class driver’s license.

b) Every dog found running at large contrary to the provisions of this by-law may be seized and impounded by the Animal Control Officer or his/her designate, and impounded in the pound designated by Council.

c) Where a dog is impounded by the Animal Control Officer, the owner, if known, and whether the dog is claimed from the pound or not, shall be liable for the pound fees and shall pay all fees on demand by written notice as per Schedules “A” and “B” of this by-law, to the Municipality directly. All owners should be notified within a reasonable amount of time after pick-up if the dog is micro chipped, or has other ID or a tag. A timeframe of two weeks will be designated for receipt of imposed pound fee payments at the municipal office.

d) All impounded dogs will have a photo and details provided immediately or as soon as possible to the Municipal Office for posting on municipal social media.

e) It shall be the duty of the Animal Control Officer or Agent to provide suitable pound quarters as approved by the Council, in which to keep, in a humane manner, all dogs impounded under the provisions hereof. The Animal Control Officer or Agent shall record in an appropriate report an accurate account of all dogs placed in the pound, including date of receipt, times of feeding and watering, the manner of conclusion to the dog’s impoundment and the charges levied for impoundment. A copy of this report should be provided to the municipal office on a monthly basis.

- c) An Order to Discontinue Activity shall set out:
- (i) the address of the property on which the contravention occurred;
 - (ii) the date of the contravention;
 - (iii) the reasonable particulars of the contravention of the by-law; and
 - (iv) the date by which there must be compliance with the order.
- d) The Order to Discontinue Activity may be served personally on the person to whom it is directed or by regular mail to the last known address of that person, in which case it shall be deemed to have been given on the third day after it is mailed. Service on a corporation can be effected by registered mail to the corporate mailing address.
- e) Pursuant to section 436 of the *Municipal Act, 2001*, an Officer may enter onto Land at any reasonable time for the purpose of carrying out an inspection to determine whether or not:
- i) this by-law is being complied with;
 - ii) a direction or order of the Municipality made pursuant to the *Municipal Act, 2001* or any successor thereof or made pursuant to a by-law of the Municipality is being complied with; or
 - iii) an order made pursuant to Section 431 of the *Municipal Act, 2001* which prohibits the continuation of repetition of an offence is being complied with
- f) Every person who contravenes any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended.
- g) When a person has been convicted of an offence under this by-law:
- i) the Ontario Court of Justice, or
 - ii) any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

Read a FIRST and SECOND time, April 21, 2020

Read a THIRD and FINAL time and ADOPTED May 5, 2020

Mayor

Clerk-Treasurer

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "A" OF BY-LAW 2020-**

Animal Control

1. Neutered Male or Spayed Female if only one dog kept.	\$15.00
2. Each Additional Dog, Spayed/Neutered owned by same person or kept in one household	\$20.00
3. Unaltered Dogs (Female & Male) if only one dog kept.	\$25.00
4. Each additional dog, unaltered owned by same person or kept in one household	\$35.00
5. Kennel license (10 dogs or fewer) (includes 3 tags, additional tags \$1.00 each)	\$150.00
5. Kennel license (11 dogs or more) (includes 3 tags, additional tags \$1.00 each)	\$250.00
6. Replacement of a lost tag	- first occurrence no charge - each subsequent \$5.00
7. Bail	\$30.00 – First Offence \$45.00 – Second Offence \$60.00 – Third and Subsequent
Offence(s)	
9. Impound Fees	\$20.00 (per day) \$25.00 (per day) in Winter (Nov 1-Apr

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

SCHEDULE "B" TO BY-LAW 2020-

KENNEL REGULATIONS:

Apply to registered Kennels

1. All NEW kennels subsequent to the passage of this by-law must comply with the regulations outlined in this Schedule prior to getting a license. Existing, non-conforming licensed kennels are 'grandfathered'.
2. Any new applicant for a kennel license, not previously issued, must first obtain confirmation that the property location of such kennel complies with the requirements of the Municipality's zoning bylaw. Kennels are only a permitted use in rural zones within the municipality. Notice of the application shall be given to all assessed owners of property lying within a 1.5 km radius of the applicant's proposed kennel location. Property owners within this defined area shall be given the opportunity to comment on the granting of a kennel license. The granting of the license will be determined by Council, in conjunction with the Animal Control and Bylaw Officers. All kennels shall also be governed by the Code of Practice for Canadian Kennel Operators.
3. No kennel shall operate within the Municipality without a Municipal Kennel License and all dogs in a kennel must have some form of id (i.e. microchip, tattoo or a license/tag) and proof of their rabies vaccination.
4. Only one Registered Commercial Kennel license will be issued per location.
5. Where an existing Kennel ceases to exist for a period of one (1) year, or the owner fails to pay the licensing fee as per Schedule "A" of this bylaw, or the ownership of the property changes, the use will be deemed to have been discontinued. Refunds for partial year operations will not be issued.
6. Every person operating a Kennel which has been approved by the Animal Control Officer or the Municipal Law Enforcement Officer for the Municipality of Powassan, shall annually and not later than April 1st in each year apply to obtain a license from the municipality to operate a Kennel and shall pay the license application fee set out in Schedule "A" to this by-law. An inspection by the Animal Control Officer and/or Municipal Law Enforcement Officer or designate shall be made as required, but at a minimum of every year. Upon a successful inspection being done, a kennel license will be issued and tags issued for each dog who is not micro chipped or tattooed.
7. No new Kennels shall be permitted to operate or be licensed within the Municipality of Powassan unless they are situated in a Rural (RU) Zone on a lot of five (5) acres or greater, and conform to all of the regulations outlined in this Schedule and any other applicable building or zoning bylaws of the Municipality.

A Kennel shall be constructed in such a manner that:

- a) the building shall conform to the Ontario Building Code Act that was in place at the time of construction, and be maintained in such a manner as to be free from damage,

- b) the building shall be separated and enclosed and shall not be attached to a dwelling unit or any other building which is or can be used for human habitation,
- c) the building shall have a floor of concrete or other impermeable material and shall have a drain opening constructed as a plumbing fixture, and such floor shall be thoroughly cleaned daily, or more often if necessary.
- d) the building shall be maintained in a sanitary, well ventilated, clean condition and free from offensive odors.
- e) outside runs and inside pens must be provided for each canine housed.
- f) outdoor facilities must include a securely fenced area of sufficient size for the breed(s) and number of dogs on the premises to run in, and must include areas of shade and shelter.
- g) Fences shall be of a design that will reasonably deter children from climbing it to gain access to the fenced in area and that will secure the enclosed dog from digging its way out of or otherwise escaping from the enclosed yard. If a fence contains an opening for access, the opening shall be closed with a gate which shall provide protection equivalent to the fence and shall be equipped with self-closing, self-latching devices, and located at the top of and inside the gates. Locks shall be located outside or inside of the gate at the owner's discretion
- h) Feces/waste may be disposed of either on-site, in a manner that does not attract vermin or flies, which may be a contributing factor to illness with dogs, or alternatively at the landfill
- i) the building shall have windows that may be opened for proper ventilation OR have a mechanical ventilation device in working order which changes the air at least two (2) times each hour.
- j) In-house kennels must have sufficient indoor and outdoor facilities to ensure that the dogs can be provided with appropriate exercise and socialization.

8. All canines shall be:

- a) maintained in secure, sanitary, well-bedded, well-ventilated, naturally clean quarters which are maintained and kept at a healthful temperature at all times;
- b) kept in appropriate, adequately-sized pens/cages, when crated for periods of time or overnight, that allow the animal to extend its legs to their full extent, to stand or sit, to turn around or lie down in a fully extended position; and, constructed solely of metal, wire, wood, and concrete blocks with impermeable concrete floors; and
- c) adequately fed and watered periodically each day and kept in a clean and healthy condition free from vermin and disease.
- d) Alleyways and service aisles between pen and cages must be wide enough to permit safe and efficient movement of people, animals and equipment.
- e) The base of any outside pen shall be covered with a minimum three (3) to four (4) inches of suitable stone or constructed of impermeable concrete. The perimeter and dividing individual runs of such an area shall be constructed with a galvanized chain link or welded mesh fence having a minimum height of 6 feet in height, and shall be deemed part of the building for the purpose of Section 3, Schedule "C". All fences must comply with the regulations set out in Section 7 (g) of this bylaw. Outside runs will be no less than four (4) feet in width and no less than ten (10) feet in length and shall be fenced.

9. For safety purposes, an evacuation plan should be posted on site, and in all In-house kennels. All kennels should be able to evacuate quickly in an emergency. The number of

dogs kept should be limited to that which can easily and safely be transported for any emergency evacuation by the people on site.

10. Suspension/Revocation –

- a) The Municipality of Powassan may suspend or revoke a kennel license issued to any individual/licensee who:
- has past breaches of this by-law, or
 - has failed to comply with the requirements of:;
 1. this by-law or other applicable by-laws of the Municipality of Powassan, or
 2. any other Municipal Corporation or of any statute, order-in-Council or Regulation of the Legislature of the Province of Ontario or
 3. the Parliament of Canada or any Agency, Board or Commission thereof, in, upon or in connection with the operation of a Kennel or in relation to which such license was issued; or,
 - has any outstanding fines imposed under the Provincial Offences Act R.S.O. 1990 Chapter P.33, as amended, for the contravention of any provision of this by-law or any other Municipal by-law or Provincial statute where such fine is associated with an offence arising out of the conduct, operation or activity within or in conjunction with the kennel.

The Corporation of the Municipality of Powassan

By-Law 2020-15

Being a by-law to allow and regulate the keeping of backyard chickens.

WHEREAS Sections 9 and 10 of the Municipal Act, S.O. 2001, c.25, as amended, confer the power to a municipality to pass by-laws regulating or prohibiting animals;

AND WHEREAS Section 103 of the Municipal Act confers the power upon a municipality to pass a by-law for the seizure and impounding of animals being at large or trespassing and the sale of impounded animals under certain circumstances;

AND WHEREAS Section 129 of the Municipal Act permits municipalities to pass by-laws to prohibit noises likely to disturb inhabitants within the municipality;

AND WHEREAS Section 391 of the Municipal Act enables a municipality to enact by-laws imposing fees or charges on any class of persons for services or activities provided or done by or done on behalf of it;

AND WHEREAS Council is desirous to ensure that animals are kept and treated in a humane manner and that the owners of animals provide good quality care to them;

AND WHEREAS it is deemed expedient to enact a by-law to regulate the keeping of backyard chickens in the Municipality, that such a by-law be passed.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

Definitions

1. In this by-law:

"Animal Control Officer" means an "animal control officer" as defined in by-law 2020-14

"Being at large" means to be found in any place other than the property of the owner of the chicken and "be at large" has a corresponding meaning.

"Chicken" means an animal classified as *Gallus gallus domesticus*, of the family Phasianidae of the Order Galliformes.

"Clerk" means the Clerk of the Municipality;

"Council" means the Council of the Municipality;

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"Dwelling unit" means one room or a group of rooms, occupied or capable of being occupied as the home or residence of one or more persons, and containing only one kitchen or other facility for the preparation of meals;

"Humane Society" means The North Bay Humane Society or such other agent as the Municipality may appoint and retain from time to time for the purposes of animal control;

"Municipality" means The Corporation of the Municipality of Powassan;

"Officer" means a Municipal Law Enforcement Officer, a Provincial Offences Officer or any other officer deemed by council to administer this by-law

"Owner" includes a person who possesses or harbours an animal and "owns" has a corresponding meaning;

"Public place" includes a highway, public park and other municipal property;

General

2. Notwithstanding section 4.5.2 (i) of By-Law 2003-38 as amended, a person may keep chickens in their backyard within the Municipality in accordance with the provisions set out in this by-law. The provisions in this by-law shall only be applied to lots smaller than 2 hectares within the Municipality.
3. No owner shall allow or permit their chicken to be at large.
4. No person shall keep a rooster on a property smaller than two (2) hectares.
5. No person shall keep more than five chickens on a lot smaller than two hectares.
6. Any owner shall ensure all chicken coops shall:
 - (1) be located only in the rear yard, and
 - (2) fully enclose the chickens and prevent them from escaping.
7. No person shall keep a chicken coop closer than:
 - (1) 5 metres from the rear lot line of the lot on which the chicken coop is located, and
 - (2) 5 metres feet from any side lot line of the lot on which the chicken coop is located.

8. Any owner shall ensure dead chickens are disposed of immediately and in any event, within 48 hours.
9. No owner shall fail to have hygienic storage of and prompt removal of chicken feces.
10. A person who keeps one or more hens must:
 - (1) provide each hen with at least
 - (a) 0.37 m² of coop floor area, and
 - (b) 0.92 m² of roofed outdoor enclosure;
 - (2) provide and maintain a floor of any combination of vegetated or bare earth in each outdoor enclosure;
 - (3) provide and maintain, in each coop, at least one perch, for each hen, that is at least 15 cm long, and one nest box;
 - (4) keep each hen in the enclosed area at all times;
 - (5) provide each hen with:
 - (a) food,
 - (b) water,
 - (c) shelter,
 - (d) light,
 - (e) ventilation,
 - (f) veterinary care, and
 - (g) opportunities for essential behaviors such as scratching, dust-bathing, and roosting, all sufficient to maintain the hen in good health;
 - (6) maintain each hen enclosure in good repair and sanitary condition, and free from vermin and obnoxious smells and substances;
 - (7) construct and maintain each hen enclosure to prevent any rodent from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal;

- (8) keep a food container and water container in each coop;
- (9) keep each coop locked from sunset to sunrise;
- (10) remove leftover feed, trash, and manure in a timely manner;
- (11) store manure
 - (a) within a fully enclosed structure, and
 - (b) in quantities not exceeding one cubic metre at a time;
- (12) remove all other manure not used for fertilizing forthwith;
- (13) follow biosecurity procedures recommended by the Canadian Food Inspection Agency;
- (14) keep hens for personal use only, and not sell:
 - (a) eggs,
 - (b) manure,
 - (c) meat, or
 - (d) other products derived from hens;
- (15) not slaughter a hen on the property;
- (16) not dispose of a hen except by delivering it to a farm, abattoir, veterinarian, mobile slaughter unit, or other facility that has the ability to dispose of hens lawfully; and
- (17) not keep a hen in a cage.

Powers of Officer

- 11. Pursuant to section 436 of the *Municipal Act, 2001*, an officer may enter onto and across any lands, at any reasonable time, to conduct an investigation or inspection to ensure the provisions of this by-law are being complied with.
- 12. Every chicken found running at large contrary to the provisions of this by-law may be seized and impounded by an Animal Control Officer or their designate, and impounded in the Animal Shelter designated by council. An owner has three days

excluding holidays, in which they have the right to redeem an impounded chicken from the Animal Control Officer. If claimed within the aforementioned time period, chickens may be redeemed for pound fees levied at the rate imposed by the Municipality and any fees/fines determined in the Schedules.

13. No person shall interfere with or hinder an officer or any agent of the Corporation of the Municipality of Powassan in the performance of any duty of such agent.

Severability

14. If a court of competent jurisdiction should declare any section or part of any section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced council to pass the remainder of the by-law and it is hereby declared the remainder of the by-law shall remain valid and in force.

Penalty

15. Every person who contravenes any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended.
16. When a person has been convicted of an offence under this by-law:
 - (a) the Ontario Court of Justice, or
 - (b) any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

READ a FIRST and SECOND time, the 21st day of April, 2020

To be READ a THIRD and FINAL time and considered passed, the 5th day of May, 2020

Mayor McIsaac

CAO/Clerk-Treasurer

Schedule "A" to By-Law 2020-15 Fees

- | | | | |
|----|--------------|---------------------------|-------------|
| 1. | Bail | First Offence: | \$30.00 |
| | | Second Offence: | \$45.00 |
| | | Third and all subsequent: | \$60.00 |
| 2. | Impound Fees | Summer | \$20.00/day |
| | | Winter (Nov. 1- Mar. 31) | \$25.00/day |

Schedule "B" to By-Lay 2020-15

Set Fines

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision Creating or Defining Offence	COLUMN 3 Set Fine
1.	Permit chicken to be at large	3	\$100
2.	Keep a rooster on a lot smaller than 2 hectares	4	\$300
3.	Keep more than 5 chickens on property smaller than 2 hectares	5	\$100
4.	Keep chicken coop in area other than rear yard.	6(1)	\$100
5.	Keep chicken coop that fails to fully enclose the chickens and prevent escape.	6(2)	\$100
6.	Keep chicken coop within 5 metres of rear lot line.	7(1)	\$200
7.	Keep chicken coop within 5 metres of side lot line.	7(2)	\$200
8.	Fail to dispose of dead chickens within 24 hours.	8	\$100
9.	Fail to have hygienic storage/prompt removal of feces	9	\$100
10.	Fail to provide at least 0.37m ² of coop floor area.	10(1)(a)	\$100
11.	Fail to provide at least 0.92m ² of roofed outdoor enclosure	10(1)(b)	\$100

12.	Fail to keep each hen in the enclosed area at all times.	10(4)	\$100
13.	Fail to provide each hen with food.	10(5)(a)	\$200
14.	Fail to provide each hen with water.	10(5)(b)	\$200
15.	Fail to provide each hen with shelter.	10(5)(c)	\$200
16.	Fail to provide each hen with light.	10(5)(d)	\$200
17.	Fail to provide each hen with ventilation	10(5)(d)	\$200
18.	Fail to provide each hen with veterinary care.	10(5)(e)	\$200
19.	Fail to provide each hen with opportunities for essential behaviors	10(5)(f)	\$200
20.	Fail to maintain enclosure in sanitary/vermin free condition.	10(6)	\$200
21.	Fail to keep food/water container in each coop.	10(8)	\$200
22.	Fail to keep coop locked from sunset to sunrise.	10(9)	\$100
23.	Fail to remove leftover feed, trash, and manure in a timely manner.	10(10)	\$200
24.	Fail to store manure within a fully enclosed container	10(11)(a)	\$200
25.	Store more than 1 metre ³ of manure	10(11)(b)	\$200
26.	Fail to remove all manure not used for fertilizing	10(12)	\$200
27.	Fail to follow biosecurity procedures recommended by the Canadian Food Inspection Agency	10(13)	\$500

28.	Sell eggs from backyard chicken	10(14)(a)	\$200
29.	Sell manure from backyard chicken.	10(14)(b)	\$200
30.	Sell meat from backyard chicken.	10(14)(c)	\$200
31.	Sell other products derived from outdoor chickens.	10(14)(d)	\$200
32.	Slaughter or euthanize a chicken.	10(15)	\$200
33.	dispose of a hen except by delivering it to a farm, abattoir, veterinarian, mobile slaughter unit.	10(16)	\$200

Note: The general penalty provision for the offences listed above is section 16 of By-Law 2020-15 a certified copy of which has been filed.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2020-16

Being a by-law to adopt the 2020 Municipal Budget

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 290 to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Powassan hereby enacts as follows:

1. That the attached 2020 Municipal Budget (Appendix "A") be adopted.

READ a FIRST and SECOND time May 5, 2020

READ a THIRD and FINAL time and considered passed as such in open Council on May 19, 2020.

Mayor

CAO-Clerk-Treasurer

DATE OF

11/12/20

MUNICIPALITY OF POWASSAN
2020 Budget By-Law 2020-16

Appendix "A"

ACCOUNT #'S	ACCOUNT	2020 Budget
	Taxation and Grant Revenue	
10-10-51000	Residential & Farm Taxes	(3,314,771)
	Commercial & Industrial Taxes	
10-10-51030	Railway	(11,244)
10-10-51160	Grants in Lieu - Power Dams	(50,652)
10-10-51950	Province of Ontario	(110,000)
10-10-52020	Province of Ontario - OMPF/Ont.Mun.Partnership Fund	(1,023,300)
10-10-52025	Federal Grants	(50,000)
	Grants, Donations, Fundraising	
10-10-52035		(5,000)
10-20-52040	Federal Grants - Infrastructure-Incl gas tax money	(215,185)
10-10-35510	deferred gas tax revenue	(218,315)
	total Taxation and Grant Revenue	(4,998,467)
	Licenses	
10-50-53000	Animal Licenses	(1,500)
10-10-53010	Lottery Licenses	(4,500)
10-10-53015	Marriage Licencing & Officiating Rev.	(7,500)
10-10-53020	Other Licenses	-
	total Licenses	(13,500)
	Service Charges	
10-45-53500	Interest & Tax Penalties	(125,000)
10-45-53510	NSF Cheque Fees	(150)
10-45-53530	Interest Earned	(15,000)
10-10-53530	Eides Interest Earned	(2,000)
10-10-53550	Provincial Offences	(20,000)
10-10-53650	Transfers From Other Funds	
10-50-53655	Parking Tickets/Court Fees	(5,000)
	total Service Charges	(167,150)
	General Government	
10-10-54000	Administration Funds	(6,500)
10-65-57700	Municipal Logo Merchandise	(1,000)
10-10-54010	Tax Certificates	(9,500)
10-10-54030	Photocopies & Faxes & Oaths	(2,400)
10-10-54510	Transfer from Office Reserve	-
10-10-54050	Sale of Surplus Land/Building	-
10-10-54060	Sale of Equipment	
10-10-57040	250 Clark- Loan	
10-10-57041	250 Clark -Space Rentals	-
10-10-57042	250 Clark- Program Revenue	-
10-10-57045	Fitness Centre @ 250 Clark	-

ACCOUNT #'S	ACCOUNT	2020 Budget
	250 Clark Street- new accounts	
10-12-57040	250 Clark-Sponsorships and Donations	(5,000)
10-12-57041	250 Clark-Space/Room Rental	(20,000)
10-12-57042	250 Clark-Program and Event Revenue	(20,000)
10-12-57045	Fitness Centre @ 250 Clark	(48,000)
10-12-57580	GAP Program Revenue	(14,000)
	Total 250 Clark Revenue	(107,000)
	Protection to Persons & Property	
10-15-53030	Fire - Fees	(9,000)
10-15-53035	Fire Grant/Donations NEW	(10,000)
10-15-55040	Fire- MTO Calls	(10,000)
10-15-55030	Building - Fire	(1,500)
10-15-54510	Transfer from Reserve - Fire	
10-15-54520	Sale of Fire Trucks/Equipment	-
10-45-54550	911 Service	(200)
10-15-51280	NEW- FIRE HALL	
10-15-54600	Nipissing Twp -fire agreement	(600)
	total Protection to Persons & Property	(31,300)
	Building	
10-45-55000	Building Permits	(60,000)
10-45-55010	Building - Zoning	(1,000)
10-45-55020	Building - Work Orders	(1,200)
	total Building	(62,200)
	Transportation	
10-20-55500	Transportation	(14,000)
10-10-35512	Transfer from infrastructure reserve	(400,000)
10-20-52115	OCIF-Top-up App Component	-
	invest in Canada infrastructure fund ICIF	
10-20-55520	Transfer from Reserves -Equipment reserve	
	total Transportation	(414,000)
	Environment	
10-25-56200	Enviro-Lift Charges	(30,000)
10-25-56210	Enviro-Blue Boxes	(100)
10-25-56220	Enviro - Tags	(600)
10-25-56230	Enviro - Gate Receipts	(25,000)
10-25-56240	Enviro - Billings	(20,000)
10-25-56265	transfer from reserves-landfill building	-
10-25-56270	transfer from garbage reserves	-
10-25-56260	WDO Rebates	(45,000)
10-25-56267	Tire Rebates	-
10-25-56268	Electronic Stewardship Rebates	(800)
	Loan for Garbage compactor on truck	(115,000)
	total Environment	(236,500)
	Health Services	

ACCOUNT #'S	ACCOUNT	2020 Budget
10-60-56500	Medical Centre Rent	(22,500)
10-60-56510	Medical Centre Loan	-
10-60-56505	Transfer from Medical Reserves	-
	total Health Services	(22,500)
	Cemetery	
10-85-56530	Cemetery - Service Revenue	(20,000)
10-85-56540	Cemetery - Interest Income - Care & Maintenance	(3,000)
10-85-56550	Cemetery - INTEREST INCOME	(650)
10-85-56560	Cemetery- Transfer from Reserve	-
	total Cemetery	(23,650)
	Social & Family Services	
10-65-57020	Trout Creek Seniors Hall	(1)
10-65-57030	Legion-Revenue	-
	total Social & Family Services	(1)
	Recreation and Cultural Services	
10-55-52000	Province of Ontario - Recreation	(15,500)
10-55-57490	RECREATION ACTIVITIES	(1,000)
10-55-57500	Parks	(300)
10-55-57505	Playground Inspection Revenue	(800)
10-55-57510	Pool Revenue	(20,000)
10-55-57520	Canada Day	(4,000)
10-55-57550	Fund Raising	-
10-55-57570	Donations	(7,000)
10-55-57580	Recreation Program Revenue	-
10-55-57590	Transfer from Reserve - Recreation	-
	Total Recreation and Cultural Services	(48,600)
	TROUT CREEK COMMUNITY CENTRE REVENUE	
	Rentals TCCC	
10-75-53700	Ice Rentals	(60,000)
10-75-53710	Hall Rentals	(6,000)
	Early Years	(1,000)
10-75-53760	Arena Floor Rentals	(6,400)
10-75-53740	Canteen Proceeds-Downstairs	(1,000)
10-75-53730	Kitchen proceeds- upstairs canteen	(1,200)
10-75-53750	Sign Rentals	(2,700)
10-75-53715	Hall Deposits	-
	Total TCCC Rentals	(78,300)
	TCCC Other Revenues	
10-75-57570	Donations	-
10-75-53810	Socials Revenue	(15,000)
10-75-53815	Bar Revenues	(12,000)
10-75-53820	Carnival	(30,000)
10-75-53830	TCCC Other Revenue	-
10-75-51260	Grant-NOHFC TCCC Revenue	-
10-75-53840	levy	(181,137)
	Total TCCC Other Revenues	(228,137)

ACCOUNT #'S	ACCOUNT	2020 Budget
	TOTAL TCCC REVENUES	(316,437)
	SPORTSPLEX REVENUES	
10-80-53700	Ice Rentals	(154,000)
10-80-53800	Non-Resident User Fees	(1,000)
10-80-53760	Floor Rentals	(700)
10-80-53710	Hall Rentals	(500)
10-80-53715	Hall Deposit	-
10-80-53750	Sign Rentals	-
10-80-53720	Booth Rental	(3,000)
10-80-53785	Ball Hockey/Golf Tournament/Beer Festival Events	(10,000)
10-80-53830	Other Revenues	-
10-80-53850	Curling Club	(20,000)
10-80-53855	Curling Club Reserve Contribution	-
10-80-53856	Donations	(200)
10-80-53786	Bar Revenue-Sportsplex	(25,000)
10-80-54510	Transfer from Reserve-Sportsplex	
10-10-54510	Transfer from Reserve-Curling Club	
10-80-53840	levy	(477,470)
	Total Sportsplex Revenues	(691,870)
	Planning & Economic Development	
10-70-58000	Planning Fees	(15,000)
10-70-68110	transfer from Welcome Signs Reserve	
	total Planning & Economic Development	(15,000)
	TOTAL REVENUES	(7,167,575)
	EXPENSES	2020 Budget
	General Government	
10-10-61000	Council Salaries	40,000
10-10-61010	Council Benefits	
10-10-61020	Council - Other Expenses	20,000
10-10-61030	Donations	6,000
10-10-61040	Elections	-
10-10-61050	Advertising	6,000
10-10-61055	Grant Expenses-modernization & efficiencies	60,000
10-10-61080	Pay Equity/HR Consultant	4,000
10-10-61500	Administration Salaries	310,000
10-10-61510	Admin-Benefits	28,000
10-10-61520	Admin-RRSP/OMERS	36,500
10-10-61530	Admin-Convention, Training	9,000
10-10-61540	Admin-Office Supplies, Copies	20,000

ACCOUNT #'S	ACCOUNT	2020 Budget
10-10-61550	Admin-Telephones, cells, internet	8,500
10-10-61560	Admin-Audit & Legal	25,000
10-10-61570	Admin-Computers	62,000
10-10-61580	Admin-Asset Management Program	60,000
10-10-61590	Admin - Web Page/Community Channel	5,000
10-10-61600	Admin-Postage/Courier/Advertising	25,000
10-10-61610	Admin-Heat & Hydro	6,000
10-10-61640	Admin-Office & Equipment Maint	8,000
10-10-61650	Admin-Office Insurance - Building	8,200
10-10-61660	Admin-Bank Charges & Interest	(8,000)
10-10-61670	Admin-Financial - Taxes Written Off	15,000
10-10-61675	uncollectable debt	1,000
10-10-61680	Admin-Office Capital	4,000
10-10-61690	MPAC	55,442
10-10-61700	Transfer to Reserve - 250 Clark	-
10-10-61710	Transfer to Reserve-General Funds	-
10-10-61720	Admin - Public Relations/transfer of excess to reserve	-
10-10-61730	Memberships & Association Dues	5,000
10-10-61750	Capital- Development misc. Fairview	-
10-10-61753	250 Clark-Building expenses	
10-10-61754	250 Clark-Program Expense	
10-10-61755	250 Clark Street-capital	
10-10-61756	250 Clark Street Loan Payments	
10-10-61757	Fitness Centre @250 Clark expense	
10-10-61700	Transfer to reserve -250 Clark	
	Total General Government	820,842
	250 Clark - new Accounts	
10-12-61500	250 Clark-Labour	30,000
10-12-61525	250 Clark-Janitorial Expense	14,000
10-12-61641	250 Clark-Building Maintenance	20,000
10-12-61650	250 Clark-Insurance	18,000
10-12-61680	250 Clark-Building Capital	30,000
10-12-61700	250 Clark-transfer to Reserves	

ACCOUNT #'S	ACCOUNT	2020 Budget
10-12-61753	250 Clark-Utilities	25,000
10-12-61754	250 Clark- Program Expenses	9,000
10-12-61755	250 Clark-Sponsored Program Expenses	5,000
10-12-61756	250 Clark-Loan Payments	127,671
10-12-61757	Fitness Centre @250 Clark expense	8,000
10-12-61758	Fitness Centre @250 Clark-equipment capital	10,000
10-12-67510	GAP Program Labour	24,000
10-12-67520	GAP Program Expense	6,000
	Total 250 Clark Expenses	326,671
	Protection to Persons & Property	
	Fire Protection	
10-15-62000	Fire Dept. - Answering Service	4,000
10-15-62010	Fire Dept.- Maintenance	10,000
10-15-62020	Fire Department - Operations	62,000
10-15-62030	Fire Dept. - Trucks	21,000
10-15-62040	Fire Dept. - Equipment	20,000
10-15-62050	Fire Dept.- Gratuity/Wardens	45,000
10-15-62061	Fire Dept- Health & Safety	1,500
10-15-62060	Fire Prevention	3,000
10-15-61500	Fire Prevention & Chief-Salaries	92,000
10-15-62064	Fire hydrants & maintenance & water usage	15,000
10-15-62070	Capital - Fire Equipment	10,000
	Capital- Fire Buildings	-
10-15-62072	Fire Hall Loan Payment	75,103
10-15-62080	Fire Dept.- Transfer to Reserve	40,000
	Total Fire Protection	398,603
	Policing	
10-50-62500	Policing - OPP	564,743
10-50-62510	Police Services Board	2,000
	Total Policing	566,743
	Emergency Planning/By-Law Enforcement	
10-50-62555	911 and Signage	1,000
10-50-62550	Emergency Planning	5,000
10-50-62560	Emergency Management- CEMC	27,000

ACCOUNT #'S	ACCOUNT	2020 Budget
10-50-62565	Accessibility	3,500
10-50-62580	By-Law Enforcement Officer/Prop Stds-wsib,etc wages & b	26,000
10-50-62585	BYLAW/PROPERTY STANDARDS EXPENSE	3,500
10-50-62600	Animal Control / Vet. Association	12,000
10-50-62720	Health & Safety	6,000
	total Emergency planning & By-law enforcement	84,000
	Building	
10-45-62700	Building Inspector	121,000
10-45-62710	Building Inspector - Mat/Supplies	8,000
10-45-62715	CBO/Bylaw/Propstds vehicle exp	5,000
	Total Building	134,000
	PUBLIC WORKS	
	Street Lights	
10-20-63000	Street Lighting-Labour/Cont.Serv.	38,062
10-20-63010	Street Lighting - Mat/Supplies	-
10-20-63020	Street Lighting - Power	15,000
10-20-63025	Transfer to Street Light Reserves	
	total Street Lights	53,062
	Public Works Administration	
10-20-63040	Public Works - Training & Development	10,000
10-20-63050	Public Works - Labour Expenses	340,000
10-20-63060	Public Works - Mat/Supplies	65,000
10-20-63062	Public Works Buildings Utilities	14,000
10-20-63065	Public Works Admin. Mat/Supplies	4,000
10-20-63070	Public Works-Health and Safety supplies	3,000
10-20-63080	Public Works - 5 Year Study	15,000
	total Public Works Administration	451,000
	Sidewalks	
10-20-63100	Sidewalks - Labour	4,000
10-20-63110	Sidewalks - Mat/Supplies	15,000
	total Sidewalks	19,000
	Bridges & Culverts	
10-20-63200	Bridges & Culverts - Labour	13,000
10-20-63210	Bridges & Culverts - Mat/Supplies	36,500
10-20-63220	Brushing - Labour	10,000
10-20-63230	Brushing - Materials/Supplies	3,000

#REF!

to date total

ACCOUNT #S	ACCOUNT	2020 Budget
10-20-63240	Capital- Bridges & Culverts	52,500
	total Bridges & Culverts	115,000
	Roadside Maintenance	
10-20-63260	Roadside Maintenance - Labour	12,000
10-20-63270	Roadside Maintenance - Mat/Supplies	64,000
	total Roadside Maintenance	76,000
	Hardtop Maintenance	
10-20-63310	Hardtop Maintenance - Labour	10,000
10-20-63320	Hardtop Maintenance - Mat/Supplies	50,000
	total Hardtop Maintenance	60,000
	Loose Top Maintenance	
10-20-63360	Loose Top Maintenance - Labour	30,000
10-20-63370	Loose Top Maintenance-Mat/Supplies	250,000
	total Loose Top Maintenance	280,000
	Winter Control	
10-20-63410	Winter Control - Labour	83,000
10-20-63420	Winter Control - Mat/Supplies	75,000
	total Winter Control	158,000
	Safety Devices/CN Crossings	
10-20-63460	Safety Devices/CN - Labour	3,000
10-20-63470	Safety Devices/CN - Mat/Supplies	55,000
	total Safety Devices/CN Crossings	58,000
	Equipment	
10-20-63510	2011 Freightliner - Labour	4,000
10-20-63520	2011 Freightliner - Mat/Supplies	22,000
10-20-63530	2015 GMC 4X4 Truck-labour	1,500
10-20-63540	2015 GMC 4X4 Truck -mat /supplies	7,500
10-20-63550	2013 Freightliner Truck - Labour	6,000
10-20-63560	2013 Freightliner Truck - Mat/Supp	26,000
10-20-63570	2019 3/4 Ton GMC - labour	250
10-20-63580	2019 3/4 ton GMC-Mat/supp	5,000
10-20-63590	2015 GMC Truck - Labour	750
10-20-63600	2015 GMC Truck - Mat/Supp	5,000
10-20-63625	Backhoe-CAT 420 -labour	750
10-20-63626	Backhoe-CAT 420-material/supplies	7,500
10-20-63630	96 Backhoe - Labour	750
10-20-63640	96 Backhoe - Materials/Supplies	5,000
10-20-63650	99 Grader Champion - Labour	5,000
10-20-63660	99 Grader Champion - Mat/Supplies	35,000
10-20-63670	Float - Labour	500
10-20-63680	Float - Materials/Supplies	500
10-20-63690	Steamer - Labour	150
10-20-63700	Steamer - Materials/Supplies	500
10-20-63710	Trackless Kubota - sidewalk sander - Labour	2,000

ACCOUNT #'S	ACCOUNT	2020 Budget	
10-20-63730	Lawn Equipment - Labour	1,000	
10-20-63740	Lawn Equipment - Material/Supplies	4,000	
10-20-63750	Other Equipment - Labour	1,000	
10-20-63760	Other Equipment - Mat/Supplies	1,000	
10-20-63770	2014 Freightliner - Labour	5,500	
10-20-63780	2014 Freightliner - Mat/Supplies	28,000	
	total Equipment	181,150	
	Downtown-B.I.A.		
10-20-63810	Downtown - Labour	2,000	
10-20-63820	Downtown - Materials/Supplies	5,000	
	total Downtown- B.I.A.	7,000	
	Capital		
10-20-63790	Equipment - Capital Purchases	14,000	half ton-crew
10-20-63850	Capital - Labour	-	
10-20-63860	Capital - Materials/Supplies	251,000	
10-20-63870	Transfer for Infrastructure Reserve	-	
10-20-63880	Transfer to Reserve - Public Works Capital Equipment	20,000	
10-20-63890	Capital	12,000	Pulverize, re-shape and pave sections of King St. W
10-20-63895	Capital-Gas Tax Projects	166,000	reconstruct Spetz St.
10-20-63885	Transfer to Reserve -Accrued Pit Closure Costs	4,500	
	Total Capital	467,500	
	Crossing Guard		
10-50-63900	Crossing Guard - Labour / Benefits	5,000	
10-50-63910	Crossing Guards - Mat/Supplies	-	
	total Crossing Guard	5,000	
	ENVIRONMENTAL SERVICES		
	Conservation Authority		
10-50-64730	NB Mattawa Conservation Levy	350	
10-50-64740	Source Protection Plan		
	total Conservation Authority	350	
	Garbage Collection		
10-25-64800	Garbage Collection - Labour	75,000	
10-25-64810	Garbage Collection - Mat/Supplies	2,000	
10-25-64830	Garbage Vehicle Expense	31,000	
10-25-64840	Garbage - Capital	115,000	
10-25-64850	Garbage - Transfer to Reserve	5,000	
	total Garbage Collection	228,000	
	Landfill Site		

ACCOUNT #'S	ACCOUNT	2020 Budget
10-25-64900	Landfill Site - Labour	35,000
10-25-64910	Landfill Site - Material/Supplies	50,000
10-25-64920	Landfill Site Equipment Expenses	5,000
10-20-63610	710 Backhoe - Labour	600
10-20-63620	710 Backhoe - Material/Supplies	5,000
10-25-64930	Hazardous Waste	3,000
10-25-64940	Recycling Program	100,000
10-25-64950	Landfill - Accrued Closure Costs	1,000
10-25-64960	Landfill Site C of A Amendment	2,500
10-25-64965	Landfill site Maintenance as per C of A	74,000
10-25-64970	Landfill Site-Transfer to Reserve	10,000
	Total Landfill Site	296,100
	Health Services	
10-60-65000	Health Unit	116,219
	total Health Services	116,219
	Cemetery	
10-85-65100	Cemetery -Service Labour-Interment	20,000
10-85-65110	Cemetery - Service Materials-Interment	400
10-85-65120	Cemetery- Maintenance Labour	10,000
10-85-65130	Cemetery- Maintenance Material	5,000
10-85-65140	Cemetery - Transfer to Reserve	
10-85-65150	Cemetery - Capital	2,000
10-85-65155	Cemetery-Vault	400
10-85-65160	Cemetery - Admin	2,000
	total Cemetery	39,800
	Ambulance	
10-60-65220	Land - Ambulance	99,259
	total Ambulance	99,259
	Medical Centre/Health Centres	
10-60-65330	Medical Centre -Powassan Town Square	60,000
10-60-65350	NORTH BAY REGIONAL HEALTH CENTRE	37,359
10-60-65360	Sudbury Health Center	1,392
	total Medical Centre/Health Centres	98,751
	Social Services	
10-60-66100	District Social Services DSSAB	144,219
10-60-66200	Eastholme - Levy	102,320
	total Social Services	246,539
	RECREATION	
	Parks	
10-55-67000	Parks - Labour	15,000
10-55-67005	Playground Inspection Expense	500
10-55-67010	Parks - Material/Supplies	10,000
10-55-67020	Parks - Canada Day	10,000

ACCOUNT #'S	ACCOUNT	2020 Budget
10-55-67030	playground equipment	1,000
	total Parks	38,500
	Pool	
10-55-67100	Pool - Labour	35,000
10-55-67110	Pool - Material and Supplies	16,000
10-55-67112	Pool Utilities	8,000
10-55-67115	Pool Chemicals	8,000
	total Pool	67,000
	Outdoor Rink/Beach/SHCC	
10-55-67200	Outdoor Rink - Labour	-
10-55-67210	Outdoor Rink - Materials/Supplies	-
10-55-67300	Beach - Labour	700
10-55-67310	Beach - Material/Supplies	1,000
10-55-67400	S.H.C.C. - Labour	400
10-55-67410	S.H.C.C. Materials/Supplies	6,500
	total Outdoor Rink/Beach/SHCC	8,600
	Recreation Administration	
10-55-67500	Recreation - Fund Raising	800
10-55-67510	Recreation- GAP Program	
10-55-67600	Recreation - Admin - Labour	41,000
10-55-67610	Recreation - General Exp.- Mat/Supplies	1,000
10-55-67620	Recreation - Transfer to Reserve	-
10-55-67640	Recreation - Members Travel Expense	-
10-55-67650	Recreation Buildings. - Repair & Maint	-
10-55-67900	Recreation-Major Projects	-
10-55-67910	Recreation-Rec.Intern	-
10-55-67920	Recreation-Activities Expenses	4,000
	total Recreation Administration	46,800
	Recreation Facilities/Library	
10-65-66030	TC Seniors Hall -	4,000
10-80-67700	Sportsplex Levy	477,470
10-75-67730	T.C.C.C. Levy	181,137
10-10-61055	Maple Syrup Festival expenses	15,000
10-65-67800	Library Levy	97,110
10-65-67680	Legion Building Labour/Mat/Supplies	35,000
10-65-61725	Municipal Logo Merchandise expense	2,000
	total Recreation Facilities/Library	811,717
	TROUT CREEK COMMUNITY CENTRE EXPENSES	
	TCCC Salary & Benefits	
10-75-61500	TCCC Salaries	85,000
10-75-61510	TCCC Benefits	12,000
10-75-61516	Bar & Catering Labour tccc	10,000
	Total Salaries & Benefits	107,000

ACCOUNT #'S	ACCOUNT	2020 Budget
10-75-61800	Supplies	6,000
10-75-61820	Maintenance	27,000
10-75-61610	Hydro	25,000
10-75-61620	Natural Gas	6,000
10-75-61550	Telephone	2,500
10-75-61560	Audit & Legal	1,850
10-75-61650	TCCC Insurance	11,000
10-75-61830	Carnival	15,000
10-75-61840	Socials Expense - Spring	4,200
10-75-61850	Canteen Expenses	750
10-75-61860	Kitchen/catering supplies-upstairs	-
10-75-61865	Bar Expenses	14,000
10-75-61870	Fees	800
	Total Operations TCCC	114,100
	Capital TCCC	
10-75-61880	Capital TCCC	82,000
10-75-61883	RINC Project-Loan Principal Expense	30,000
10-75-61884	RINC Project-Loan Interest Expense	7,000
10-75-61890	Transfer to TCCC Reserve	5,000
10-75-99999	Surplus/Deficit TCCC	(28,663)
	Total Capital TCCC	95,337
	Total TCCC Expenses	316,437
	SPORTSPLEX EXPENSES	
	Salaries & Benefits	
10-80-61500	Salaries	165,000
10-80-61510	Benefits	14,000
10-80-61515	Sportsplex Bar Labour/Exp	6,000
10-80-61500	Accrued Overtime	-
10-80-61910	Clothing Allowance	1,000
	Total Salaries & Benefits	186,000
	Operations	
10-80-61610	Hydro	90,000
10-80-61620	Heat-Natural Gas	20,000
10-80-61630	Heat-Oil	-
10-80-61920	Water and Sewer	10,000
	Total Operations	120,000
	Equipment	
10-80-61930	Zamboni-Repairs & Maintenance	8,000
10-80-61940	Equipment Repairs and Maintenance	7,000
10-80-61945	Equipment Supplies	3,000
	Total Equipment	18,000
	Building	

ACCOUNT #'S	ACCOUNT	2020 Budget
10-80-61960	Building-supplies	10,000
10-80-61650	Insurance	18,000
10-80-61970	Mat Rentals	1,000
10-80-61680	Building Capital Improvements	-
	Total Building	89,000
	Bar -Alcohol Expenses	
10-80-61982	Bar supplies /expenses	20,000
	Administration	20,000
10-80-61550	Telephone	1,200
10-80-61555	Office Expenses	9,000
10-80-61560	Audit and Legal	2,000
10-80-61980	Administration-office staff	2,000
10-80-61983	Sportsplex Fundraising Expense	8,000
10-80-61985	Staff training	5,000
10-80-61990	zamboni/dehumidifier loan payments	21,000
10-80-61883	Construction Loan Principal payments	110,000
10-80-61884	Construction Loan Interest payments	25,000
	Total Administration	183,200
	Sportsplex Capital	
10-80-61880	Capital	10,000
10-80-61885	Capital-& Grant Expenses	-
10-80-61995	Transfer to Reserves	-
10-80-99999	Surplus/Deficit Account	65,670
	Total Sportsplex Capital	75,670
	TOTAL SPORTSPLEX EXPENSES	691,870
	Planning & Economic Development	
10-70-68000	Planning & Development - Labour	12,000
10-70-68005	Planning Consultants	15,000
10-70-68010	Planning & Development - Mat/Supp	15,000
10-70-68020	Green Plan	250
10-70-68040	Economic Development	12,500
10-70-68050	Economic Development Position	8,000
	transfer from Sign reserve	-
10-70-68140	Strategic Plan & Signs	-
	total Planning & Economic Development	62,750
	B.I.A./Tile Drainage/Misc.finance accounts	
10-10-68400	B.I.A. - Labour	-
10-10-68410	B.I.A. - Material/Supplies	5,000
	Surplus/Deficit Account less adjustments per audit	(267,688)
	total B.I.A./Tile Drainage/Misc.finance accounts	(262,688)
	TOTAL EXPENSES	7,167,575
	TOTAL REVENUES	(7,167,575)
	GRAND TOTAL (REVENUES LESS EXPENSES)	(0)
	(Surplus)/Deficit	

To: Clerk, Council
From: Public Works Engineer
Re: Trout Creek Sidewalk Rehabilitation-MTO

BACKGROUND:

On January 7, 2020 at 10:00 am Deputy-Mayor Randy Hall, and Public Works Engineer-Codey Munshaw, met with MTO officials to discuss the poor state of the sidewalks contained within the MTO's highway corridor. During this meeting the main points of interest discussed were: Resident safety, sidewalk ownership, if there are any current agreements, and cost sharing. During this discussion MTO noted that, usually an agreement is formed between the MTO and the Municipality transferring the sidewalk ownership to the Municipality. The MTO would generally ensure the sidewalks are up to standards prior to transferring ownership, and the Municipality would henceforth be responsible for the maintenance and operations of this sidewalk.

Following this meeting, MTO contacted Codey Munshaw, and requested a teleconference. The MTO wanted the subject of the teleconference to be on the sidewalk replacement/rehabilitation scope, even though Codey Munshaw suggested numerous times that a discussion of an agreement for these sidewalks would be more beneficial. On February 18, 2020 the MTO and the Municipality of Powassan engaged in a teleconference regarding the Trout Creek sidewalk (please see the minutes from meeting attached). Also attached is a key map, showing the area of sidewalk in question.

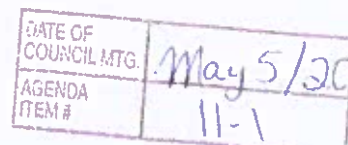
ANALYSIS:

The MTO suggested that the next step for the Municipality in this process is to, "a formal MOP letter to MTO should be sent to MTO, to summarize the proposed MOP plans to accept future sidewalk ownership with MTO approvals of an Encroachment Permit and Sidewalk Agreement, but especially requesting Cost Sharing arrangements based on the revised cost estimates to be submitted by CW (Clinton Williams)".

Attached is a formal draft letter, to be sent to the MTO formally requesting: cost sharing, sidewalk agreement, and Encroachment Permit for the Trout Creek sidewalks.

RECOMMENDATIONS:

I recommend that council review and give suggestion on the attached formal letter to be sent to the Ministry of Transportation, regarding the Trout Creek Sidewalks.



Respectfully submitted by,

Codey Munshaw, EIT: Codey Munshaw, Date: March 13, 2020
Public Works Engineer

MINUTES
Project Information Meeting
Date prepared: February 26, 2020

G.W.P. 5202-18-00
Trout Creek Sidewalk Rehabilitation
Highway 522, east of Highway 524 easterly to west of Highway 522B
Township of South Himsworth
Municipality of Powassan

Duchesnay Boardroom, North Bay
Tuesday, February 18, 2020
11:00 a.m. – 11:30 a.m.

Present: Ministry of Transportation - MTO

Clinton Williams, CW	- Project Engineer (P&D)
Sylvie Lauzon, SL	- Corridor Management Officer (CMO)

Municipality of Powassan - MOP

Randy Hall, RH	- Deputy Mayor (DM)
Maureen Lang, ML	- Chief Administrative Officer (CAO)
Codey Munshaw, CM	- Public Works Engineer (PWE)

1. Introduction

CW welcomed all members in attendance.

2. Municipality of Powassan Present Request

CW briefly summarized that this meeting was to discuss the scope of work associated with MOP's request that MTO rehabilitate about 0.6 km of existing sidewalk in the Trout Creek Community within the MTO Highway 522 ROW.

CW recalled that a similar request by MOP was presented in 2008 on this same sidewalk location, but MOP had decided then not to proceed with the work. CW also mentioned that MTO was not in the normal practice of constructing sidewalks within MTO ROW, however, some considerations were possible if the necessary MTO Encroachment Permit and Sidewalk Agreement were completed and mutually approved by MTO Management.

3. General Discussions

RH mentioned that it was MOP's full intention to acquire full ownership of the sidewalk with the necessary Permit and Agreement and conditions for all future maintenance and repairs; however, RH requested some Cost Sharing arrangement with MTO to rehabilitate/reconstruct the present poor condition to standard designs. CW commented that this approach was indeed a progressive one by MOP, but Cost Sharing was also an important agreement term to be further discussed and approved by MTO Management.

CM requested that the entire length of 0.6 km be widened to standard 1.5 m width; and, if feasible that the south section of sidewalk be constructed on the northside only. RH agreed that this was an important safety consideration to minimize pedestrians having to cross Highway 522 unnecessarily. RH also added that all other impacting factors such as property and utilities would have to be considered before a firm decision is made here.

CW mentioned an estimated \$300,000 to cover full costs for design, construction (1.5 m wide) and supervision of the present poor condition sidewalk areas (480 m). This cost estimate would be increased if MOP require the entire length of sidewalk (587 m) reconstructed to standard width (1.5 m wide) and also switched from south to north only, due to safety reasons. CW will revise the estimated costs and forward soon.

CW remarked that this rehab work could possibly be included under a 2022 year contract to rehab this section of Highway 522. He also disclosed that if MOP should decide not to accept ownership of the sidewalk, that there was also an option for MTO to remove and landscape the extremely poor conditioned sidewalk due to safety concerns. RH replied that MOP considered the sidewalk as an asset to pedestrians/property owners, and so all efforts to maintain its existence should be seriously considered.

Post-meeting addition: (i) CW estimated a total \$75,000 to fully reconstruct in its present location, and to supervise the remaining 107m of south sidewalk with standard 1.5m width. (ii) No estimate was proposed at this stage for the requested option of relocating/reconstructing all the new sidewalk entirely on the north side of Highway 522. This requested option far exceeded the expected scope of reconstructing the existing sidewalk in its present location, which required more investigation to be even considered an option here.

4. MTO – Corridor Management Encroachment Permit Requirements & Agreement

SL explained that it was not MTO's mandate to construct, re-construct, maintain or repair sidewalks. SL also added that in other municipalities where there were sidewalks within a provincial highway ROW, this was all done by the municipality at their cost.

SL also reaffirmed that MOP should acquire full ownership of all new sidewalk areas within the MTO ROW of Highway 522, by way of the approval of an Encroachment Permit and Sidewalk Agreement. This will cover all requirements under MOP responsibilities for future maintenance/snow removals/general repairs.

5. Final Questions & Answers

RH asked about next steps from here. CW suggested that a formal MOP letter to MTO should be sent to MTO, to summarize the proposed MOP plans to accept future sidewalk full ownership with MTO approvals of an Encroachment Permit and Sidewalk Agreement, but especially requesting Cost Sharing arrangements based on the revised cost estimates to be submitted by CW.

6. End of Meeting

CW thanked all for attending.



To: Junaid Asphar P.Eng, and Eric Doidge
From: The Municipality of Powassan - Public Works Engineer
Re: Trout Creek Sidewalk Replacement
Date: March 13, 2020

To whom this may concern,

On behalf of the Municipality of Powassan, I would like to thank the Ministry of Transportation (MTO) staff for their continued communication, and ongoing efforts to work with the Municipality; regarding the ongoing efforts to improve the sidewalks along Highway 522 (from Barrett St to approximately 587m west of Barrett St) in the Town of Trout Creek.

To further these ongoing efforts, the Municipality of Powassan wishes to enter into agreements with the Ministry of Transportation for: sidewalk agreement/future ownership, encroachment permits, and cost sharing agreements.

Sidewalk Agreement:

During the conversation between the Ministry and Municipality thus far, there has been no evidence of any previous or standing agreement for this section of sidewalk, between the Ministry and the Municipality. The Municipality of Powassan would like to enter into an agreement (to term that shall be agreeable to both parties, and agreed upon at a later date), with the Ministry of Transportation; accepting ownership, and conduction operations on this section of sidewalk; with the understanding that these sidewalks will meet current standard, specifications, and regulations mandated by the province, prior to the Municipality taking ownership. Obviously at this point in time, there is still a need for further discussion to proceed with this agreement, and the Municipality of Powassan looks forward to working with the Ministry in this endeavour.

Encroachment Permit:

The sections of sidewalk in question are within the Ministry of Transportation roadway right-of-way, and will require the Ministry's corridor management approval prior to any action being taking toward improving these sidewalks. That being said, it is the Municipality of Powassan's understanding, that the MTO is planning on completing some rehabilitation work on Highway 522 between Commanda and Barret St in Trout Creek. It is the belief of the Municipality of Powassan, that cooperation and planning between our organization could be to our mutual benefit, as the project nears construction. Further to this, the Municipality of Powassan would like to offer its support to the Ministry of Transportation in disposing various construction materials. The Municipality can assist the Ministry in meeting their sustainability and environmental goals, as during the 2019 season, the Municipality reused (or has the materials readily available to reuse) 100% of the materials removed from our roadways during capital projects. We achieved this by using excavated aggregate materials as cover materials at our landfill (clay materials were separated as best as possible to be later used during the construction of any necessary impenetrable barriers), the asphalt was either reused through pulverization and full depth reclamation or stockpiled to be later crushed into RAP for our roadway maintenance (washouts on gravel roadways), and our concrete has been stockpiled

and is budgeted to be crushed into RCA (we are going to be requesting that the materials are crushed into an aggregate resembling the sieve analysis properties of granular 'B' type II). Using techniques such mentioned above, the Municipality would be prepared to assist in repurposing construction materials from this project.

Cost Sharing:

This section of sidewalk in question is currently within the MTO's right-of-way (and corridor management). This sidewalk does not meet the legislated minimum maintenance standards, and there is no current agreement for the Municipality to maintain or provide operations on this section of sidewalk. The MTO has mentioned that they could potentially remove this section of sidewalk altogether, however currently the majority of residents walking this area use the side of the roadway because the sidewalks are in such a state of disrepair. So I do not believe that removing the sidewalks would be in the best interest of our residents, or the MTO (as residents will continue to walk on the side of the roadway, causing potential safety concerns for pedestrians and motorists alike).

During Randy Hall and my original meetings with MTO management, it was noted that generally the MTO brought the sidewalks up to standards, and an agreement is usually then formed with the Municipality to take ownership of, and maintain this infrastructure. This would lead the Municipality to believe that since there is no current agreement between our organizations (as far as I have been told by the MTO), the MTO should bring these sidewalks up to standards so the Municipality can take ownership of them. During my last teleconference with the MTO, it did not sound as though the MTO had any interest in doing this. The Municipality of Powassan is a small community, and based on MTO estimates the replacement of these sidewalks would constitute 12.5% of our annual municipal tax levy. The Municipality of Powassan is faced with a large amount of deteriorating infrastructure nearing its end of useful life; and cannot afford to invest in projects that use this much of our resources, without the help of other government agencies. If the MTO are unwilling to pay in full or in part some portion of this project, perhaps there is a way we can work together to receive funding from other initiatives.

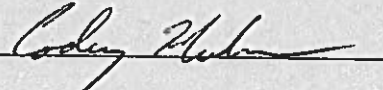
Under page 16 of 24 in the Ministry of Transportation's 2020-2021 connecting links program, the section of Highway 522 from Barret St to Hwy 522B in the Township of Trout Creek is listed as a connecting link. This connecting link immediately joins with the proposed contract limit of the MTO's planned rehabilitation work to Hwy 522 in 2022. Now, under the connecting link's program Appendix 3 "Scope of Eligible Work – Detailed", the replacement of sidewalks is eligible if a project is proposed to have changes in grade or alignment. I understand that the MTO only has so much money allotted for MTO managed capital projects. However, the potential from additional funding programs (even if it is from a separate MTO budgeting stream), could be highly beneficial to the MTO and Municipality in the completion of this project.

The Ministry of Transportation sustainability implementation plan's vision statement, reads as follows: "To be a world leader in moving people and goods safely, efficiently and sustainably, to support a globally competitive economy and high quality of life". Additionally, in this plan the MTO states that they hope to achieve this through: Increased transit ridership, promote a multimodal transportation network to support the efficient movement of people and goods, promote road safety in order to remain among the safest jurisdictions in North America, improve Ontario's highways, bridges and border infrastructure, and integrate the principle of sustainability into the ministry's decision making, programs, policies and operations.

In summary, we are but two organizations, with similar common goals. It is the Municipality of Powassan's goal to provide its residents with a high quality of life, through the use of safe,

reliable, sustainable infrastructure that supports an active lifestyle for its residents. I believe that this is a great opportunity for the Ministry and the Municipality to work together, and deliver a project that exceeds our goals and expectations, while also building a strong and mutually respected relationship between our organizations. To this endeavour, the Municipality of Powassan looks forward to building a strong relationship with the Ministry of Transportation, as we work together to achieve our common goals.

Respectfully submitted by,

Codey Munshaw, EIT: , Date: March 13, 2020
Public Works Engineer



SYSTEM OVERVIEW

January 1st to March 31st, 2020

OPERATIONAL HIGHLIGHTS

Drinking Water System

- The water treatment system operated well during the first quarter.
- Well #2 air issues due to leak somewhere in the system, causing false flow peaks on start-up and air hammer on pipes as the air evacuates. Temporarily taken offline until well technician onsite to investigate issue.

Wastewater Treatment

- The wastewater treatment system performed well during the first quarter.

CAPITAL PLAN PROGRESS

Drinking Water System

- Certified well technicians called in for troubleshooting to locate and repair air leak that caused false flow peaks and air hammer mentioned above. The technicians eventually pulled the pump from Well #2 to find water spraying from a leak within the pump itself. Powassan had recently purchased a spare pump for this well in 2019 which was used as the replacement. The well was super-chlorinated, tested and sampled before being returned to service.
- Purchased replacement radio communication system to have on spare. All 3 Pribusin radios currently in use are obsolete and can no longer be repaired due to lack of available parts.

Wastewater Treatment System

- Service technicians called in for troubleshooting Clark St. generator fail to start.

ASSET MANAGEMENT

See Appendix A - Work Order summary for water treatment plant (WTP)
See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

CALL-OUT SUMMARY

See Appendix C – Call-out Report for WTP
See Appendix D – Call-out Report for WWTL



REGULATORY

- All drinking water samples required under O. Regulation 170/03 were collected and tested in the first quarter of 2020 and all results fell within regulatory limits.
- The Ministry of the Environment, Conservation and Parks (MECP) performed an annual inspection on December 17, 2019. The inspection included a physical assessment of the Powassan Water Treatment Plant and a document review. The inspection report identified three non-compliance issues. All have been addressed, final inspection rating of 87.27%.
- Due to communication issues with the Reservoir, an overflow occurred. See details below.
- 2019 annual report completed February 21, 2020.
- Permit to take Water (PTTW) reporting completed February 19, 2020.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed January 27, 2020.
- No MECP or Ministry of Labour (MOL) inspections conducted this quarter.
- All required sewage samples required under the system's Environmental Compliance Approval (ECA) were collected and tested in the first quarter of 2020.
- 2019 annual sewage report completed January 14, 2020.
- Annual WSER reporting completed.

INCIDENTS AND COMPLAINTS

Powassan Drinking Water System

Incident	Reservoir Overflow (Spill)
Date	January 17, 2020
Details	Type of Incident: Spill SAC Ref No.: 4578-BKXQ2Y Start Date & Time: January 17, 2020 at 2030 hours Termination: January 18, 2020 at 1230 hours Duration: 16 hours Approximate volume: 650 m ³ Details: Reservoir spilled chlorinated water through overflow following re-establishment of radio frequency communication between well house and reservoir. Issue occurred with instrument level span values out of sync with well house resulting in incorrect value. Receiver: N/A Actions: Well pump deactivated immediately upon arrival. Following confirmation of spill and assessment of reservoir level transducer value, control set-points were adjusted for reservoir level well pump start and stop. Instrument span corrected. Reporting: Verbal & written reports to MOE SAC, faxed to EC as required, also notification made to local MECP inspector Vesna Alimpic.



POWASSAN WATER & WASTEWATER SYSTEMS QUARTERLY OPERATIONS REPORT

Powassan Wastewater System

Incident	
Date	
Details	

HEALTH AND SAFETY

- Staff training completed on WHMIS
- Staff training completed on Transportation of Dangerous Goods.
- Staff training completed on the "Don't Walk By" Program.

POWASSAN DRINKING WATER SYSTEM PERFORMANCE

See Appendix E – Performance Assessment Report Water

POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY

See Appendix F – Performance Assessment Report Wastewater



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Northeastern Ontario Region

POWASSAN WATER & WASTEWATER SYSTEMS

QUARTERLY OPERATIONS REPORT

Appendix A - Work Order Summary for WTP

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8848	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9									
PR1011	04/07/20 Payroll from 3/21/2020 to 4/3/2020	04/07/20		\$1,015.76	\$1,015.76		10-10-33320	A/P EHT	\$0.00	\$1,972.30
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$1,009.29	\$1,009.29		10-10-33320	A/P EHT	\$0.00	\$1,972.30
8903	OMERS, P.O. BOX 19575 SUITE 1701, TORONTO, ON, M7Y 3M1				\$2,025.05					
PR1011	04/07/20 Payroll from 3/21/2020 to 4/3/2020	04/07/20		\$9,223.60	\$9,223.60		10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$9,126.60	\$9,126.60		10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0				\$18,350.20					
35301	04/21/20 EXTENSION CORDS	04/21/20		\$37.63	\$37.63		10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,946.79)
35610	04/21/20 GARBAGE BAGS	04/21/20		\$29.20	\$29.20		10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,946.79)
35178	04/17/20 POP CORN	04/17/20		\$107.85	\$107.85		10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$6,408.17)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2				\$269.66					
6989579	2679147 04/17/20 GAS @ 250-1742	04/17/20		\$1,855.98	\$1,855.98		10-10-61753	250 CLARK-BUILDING	\$0.00	(\$25,734.16)
9024	UNITED RENTALS OF CANADA, C/O T52638, P.O. BOX 4526, POSTAL STATION A, TORONTO, ON, M5W 5Z9				\$2,493.54					
175111021-006	04/21/20 FENCE RENTAL	04/21/20		\$366.46	\$366.46		10-10-35515	DEFERRED REV.-MISC.	\$0.00	(\$3,697.44)
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3				\$366.46					
PR1011	04/07/20 Payroll from 3/21/2020 to 4/3/2020	04/07/20		\$1,684.39	\$1,684.39		10-10-33330	A/P WSIB	\$0.00	\$554.24
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$1,673.33	\$1,673.33		10-10-33330	A/P WSIB	\$0.00	\$554.24
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , , ,				\$3,357.72					
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$6,269.90	\$6,269.90		10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$2,737.57	\$2,737.57		10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$1,905.54	\$1,905.54		10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR1012	04/21/20 Payroll from 4/4/2020 to 4/17/2020	04/21/20		\$4,673.82	\$4,673.82		10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
10242	BISPRO SERVICES, 11 COLONEL BUTLER DRIVE, MARKHAM, ON,				\$15,586.83					
20-13996	04/21/20 GFI MAIL ESSENTIALS ANTI SPAM	04/21/20		\$1,755.36	\$1,755.36		10-10-61570	COMPUTERS	\$0.00	(\$28,466.15)
10410	CHARLIE GIESLER, 78 QUEENS AVE, POWASSAN, ON, P0H 1Z0				\$1,949.25					
7203	04/17/20 USB HUB FOR R GIESLER LAP TOP	04/17/20		\$42.72	\$42.72		10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,946.79)
					\$47.44					
					\$49,014.57					
Total GENERAL GOVERNMENT										
FIRE DEPARTMENT										
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0									
35207	04/17/20 GOO GONE, AIR FRESHNERS	04/17/20		\$18.56	\$18.56		10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,028.62)
35257	04/17/20 CLEANER, ACETONE	04/17/20		\$23.46	\$23.46		10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,028.62)
35553	04/21/20 BRAKE FLUID	04/21/20		\$7.83	\$7.83		10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,028.62)
35376	04/21/20 SPRAY BOTTLES	04/21/20		\$24.89	\$24.89		10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$3,548.38)
35750	04/21/20 PAINT AND BREAK FLUID	04/21/20		\$17.79	\$17.79		10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$3,548.38)
					\$92.53					

DATE OF COUNCIL MTG.	May 5/20
AGENDA ITEM #	15

Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9722	STRATA WORKS, 425 HESPELER RD, SUITE 201 #6, CAMBRIDGE, ON, N1R 8J6								
20-ON-21.018R2	04/17/20	WINTER COLD MIX	04/17/20	\$6,653.83	\$6,653.83	10-20-63320	HARDTOP	\$0.00	\$0.00
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
11703	04/21/20	FIRE INSPECTION	04/21/20	\$223.08	\$223.08	10-20-63060	PUBLIC WORKS-	\$0.00	(\$9,199.55)
10280	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1								
199495	04/17/20	BLADES	04/17/20	\$948.28	\$948.28	10-20-63420	WINTER CONTROL-	\$0.00	(\$13,174.62)
				\$948.28					
				\$9,747.93					
Total PUBLIC WORKS									
ENVIRONMENT									
8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0								
4493	04/21/20	LANDFILL GRAVEL AND COMPACTOR RENTAL	04/21/20	\$1,839.33	\$1,839.33	10-25-64910	LANDFILL SITE-	\$0.00	(\$10,346.98)
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
35317	04/21/20	GLOVES	04/21/20	\$16.36	\$16.36	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$4,799.21)
9363	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5								
13566	04/21/20	LANDFILL SITE-MAINTENANCE RE C OF A		\$277.65	\$277.65	10-25-64965	LANDFILL SITE-	\$0.00	(\$17,225.32)
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
11666	04/21/20	FIRE INSPECTION	04/21/20	\$43.25	\$43.25	10-25-64910	LANDFILL SITE-	\$0.00	(\$10,346.98)
10202	SITTLER GRINDING, 2600 ARTHUR STREET NORTH, ELMIRA, ON, N3B 2Z1								
102255	04/17/20	LANDFILL GRINDING	04/17/20	\$29,083.01	\$29,083.01	10-25-64910	LANDFILL SITE-	\$0.00	(\$10,346.98)
				\$29,083.01					
				\$31,259.60					
Total ENVIRONMENT									
WATER									
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
35187	04/17/20	HOSE CONNECTORS	04/17/20	\$30.27	\$30.27	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$392.52)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20	34 MCRAE DR NATURAL GAS - 7940	\$26.18	\$26.18	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$392.52)
				\$26.18					
				\$56.45					
Total WATER									
SEWER									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20	SEWER PUMPHOUSE NATURAL GAS - 9269	\$47.19	\$47.19	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$146.67)
				\$47.19					
				\$47.19					
Total SEWER									

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
RECREATION									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20 POOL NATURAL GAS - 1355	04/17/20	\$21.36	\$21.36	10-55-67110	POOL-MATERIAL &	\$0.00	(\$478.12)
6989579	2679147	04/17/20 SHCC NATURAL GAS - 1465	04/17/20	\$142.69	\$142.69	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$998.34)
					\$164.05				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
11665		04/21/20 FIRE INSPECTION	04/21/20	\$63.09	\$63.09	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$998.34)
					\$63.09				
					\$227.14				
Total RECREATION									
HEALTH SERVICES									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20 MEDICAL CENTRE NATURAL GAS - 1396	04/17/20	\$0.00	\$0.00	10-60-65310	MEDICAL CENTRE-	\$0.00	\$0.00
					\$0.00				
					\$0.00				
Total HEALTH SERVICES									
HISTORICAL & CULTURE									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20 LEGION NATURAL GAS-1423	04/17/20	\$369.19	\$369.19	10-65-67680	POWASSAN LEGION	\$0.00	(\$7,634.92)
					\$369.19				
					\$369.19				
Total HISTORICAL & CULTURE									
PLANNING & DEVELOPMENT									
9769	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7								
4363		04/17/20 PLANNING SERVICES	04/17/20	\$122.11	\$122.11	10-70-68005	PLANNING	\$0.00	(\$2,086.08)
4364		04/17/20 PLANNING LADY ISABELLE	04/17/20	\$366.34	\$366.34	10-70-68005	PLANNING	\$0.00	(\$2,086.08)
					\$488.45				
					\$488.45				
Total PLANNING & DEVELOPMENT									
TROUT CREEK COMMUNITY CENTRE									
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1								
117347		04/17/20 MAT RENTALS	04/17/20	\$13.80	\$13.80	10-75-61820	MAINTENANCE	\$0.00	(\$5,522.63)
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
35300		04/21/20 PLASTIC PALES, SHOP TOWELS	04/21/20	\$26.20	\$26.20	10-75-61800	SUPPLIES	\$0.00	(\$1,236.04)
					\$26.20				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20 TCCC NATURAL GAS-0700	04/17/20	\$458.11	\$458.11	10-75-61620	NATURAL GAS	\$0.00	(\$1,284.08)
					\$458.11				
					\$498.11				
Total TROUT CREEK COMMUNITY CENTRE									

Municipality of Powassan
A/P Preliminary Cheque Run
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SPORTSPLEX									
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1								
117325	04/17/20	MAT RENTAL	04/17/20	\$37.93	\$37.93	10-80-61970	MAT RENTALS	\$0.00	(\$172.07)
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
35278	04/17/20	GLOVES	04/17/20	\$23.74	\$23.74	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$483.22)
35548	04/21/20	CLEANER	04/21/20	\$21.35	\$21.35	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,777.14)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	04/17/20 SPORTSPLEX NATURAL GAS (B) - 1337	04/17/20	\$1,228.29	\$1,228.29	10-80-61620	NATURAL GAS	\$0.00	(\$4,855.87)
6989579	2679147	04/17/20 SPORTSPLEX NATURAL GAS (A) - 1336	04/17/20	\$387.80	\$387.80	10-80-61620	NATURAL GAS	\$0.00	(\$4,855.87)
10403	AIRCO LTD, 1510 OLD FALCONBRIDGE ROAD, SUDBURY, ON, P3A 4N8								
85322	04/21/20	COMPRESSOR REPAIRS	04/21/20	\$480.82	\$480.82	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$6,845.07)
Total SPORTSPLEX				\$2,179.93	\$2,179.93				
Total Bills To Pay:				\$95,963.49	\$95,963.49				

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

Vendor		Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
InvoiceNumber	Date								
GENERAL GOVERNMENT									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200210054174	420 04/28/20 HYDRO @ 250 CLARK		04/28/20	\$2,168.94	\$2,168.94	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$27,590.14)
					\$3,685.38				
8959	ROBERT GIESLER, P.O. BOX 41, POWASSAN , ON, P0H 1Z0								
STAPLES	04/28/20 PRINTER INK		04/28/20	\$76.30	\$76.30	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$3,056.34)
					\$84.73				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
2150408472	04/28/20 D PIEKARSKI CELL		04/28/20	\$20.61	\$20.61	10-10-61022	D PIEKARSKI-COUNCIL	\$0.00	(\$543.49)
2150408472	04/28/20 R HALL CELL		04/28/20	\$27.32	\$27.32	10-10-61023	R HALL- COUNCIL	\$0.00	(\$1,499.77)
2150408472	04/28/20 P MCISAAC - CELL		04/28/20	\$68.34	\$68.34	10-10-61026	P MCISAAC-MAYOR	\$0.00	(\$3,912.42)
2150408472	04/28/20 R GIESLER CELL		04/28/20	\$58.60	\$58.60	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,517.62)
2150408472	04/28/20 MAUREEN CELL		04/28/20	\$37.65	\$37.65	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,517.62)
2150408472	04/28/20 250 CLARK PROGRAM CELL		04/28/20	\$127.46	\$127.46	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$6,516.02)
					\$433.17				
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
1317433	04/28/20 PEST CONTROL		04/28/20	\$197.92	\$197.92	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$27,590.14)
9768	OFFICE CENTRAL, 498 MARKLAND STREET BLDG 7, MARKHAM, ON, L6C 1Z6								
1714842-0	04/28/20 PAPER AND SUPPLIES		04/28/20	\$142.37	\$234.61	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$3,056.34)
9798	DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1								
7555667	04/28/20 POSTAGE/COURIER/COPIER			\$189.98	\$158.10	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$7,391.13)
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
3113358 520	04/28/20 TELECOM @ 250 CLARK		04/28/20	\$993.30	\$210.96	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$27,590.14)
10059	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1								
1348188	04/28/20 COPIER LEASE		04/28/20	\$378.55	\$1,159.43	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$7,391.13)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4								
MAY 2020	04/28/20 LIBRARY LIFE/DISABILITY INS		04/28/20	\$111.17	\$420.36	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$11,068.42)
MAY 2020	04/28/20 OFFICE LIFE/DISABILITY INS.		04/28/20	\$860.12	\$860.12	10-10-61510	BENEFITS	\$0.00	(\$8,755.78)
					\$971.29				
					\$8,701.39				
Total GENERAL GOVERNMENT									
FIRE DEPARTMENT									
8685	CANADIAN ASSC. OF FIRE CHIEFS, 1 RIDEAU STREET, SUITE 700, OTTAWA , ON, K1N 8S7								
300003127	04/28/20 ANNUAL DUES		04/28/20	\$295.10	\$295.10	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
					\$295.10				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200058393361	520 04/28/20 FIRE DEPT.-OPERATIONS		04/28/20	\$57.30	\$57.30	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
200095870626	520 04/28/20 FIRE DEPT.-OPERATIONS		04/28/20	\$115.52	\$115.52	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
200233599007	520 04/28/20 FIRE DEPT.-OPERATIONS		04/28/20	\$332.55	\$332.55	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
					\$505.37				

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20	B COX CELL	04/28/20	\$29.21	\$29.21	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
1173474	3066642	04/28/20 FIRE DEPT.-OPERATIONS	04/28/20	\$181.41	\$29.21	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057246880	420	04/28/20 FIRE DEPT.-OPERATIONS	04/28/20	\$33.49	\$181.41	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,599.98)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4								
MAY 2020	04/28/20 MF LIFE/DISABILITY INS		04/28/20	\$136.12	\$33.49	10-15-61510	BENEFITS	\$0.00	(\$1,565.90)
				\$136.12	\$136.12				
				\$1,180.70					
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200031148485	520	04/28/20 PUBLIC WORKS BLDGS UTILITIES	04/28/20	\$126.94	\$126.94	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,898.19)
200067996361	520	04/28/20 PUBLIC WORKS BLDGS UTILITIES	04/28/20	\$25.49	\$25.49	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,898.19)
200118558926	520	04/28/20 PUBLIC WORKS BLDGS UTILITIES	04/28/20	\$81.30	\$81.30	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,898.19)
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1								
544228	04/28/20 FUEL FOR 2014 FREIGHTLINER		04/28/20	\$49.12	\$233.73	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$4,677.94)
544228	04/28/20 FUEL FOR 2011 FREIGHTLINER		04/28/20	\$49.12	\$49.12	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$10,273.79)
544227	04/28/20 2014 CHEV FUEL		04/28/20	\$47.24	\$47.24	10-20-63540	2014 GMC -	\$0.00	(\$1,232.88)
544228	04/28/20 FUEL FOR 2013 FREIGHTLINER		04/28/20	\$49.12	\$49.12	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$10,002.41)
544227	04/28/20 F150 FUEL		04/28/20	\$47.24	\$47.24	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$1,078.99)
544227	04/28/20 CHEV TRUCK FUEL		04/28/20	\$47.24	\$47.24	10-20-63600	2015 GMC-	\$0.00	(\$1,165.38)
544226	04/28/20 FUEL FOR 710 BACKHOE		04/28/20	\$49.58	\$49.58	10-20-63620	710 BACKHOE-	\$0.00	(\$1,642.36)
544226	04/28/20 CAT420 FUEL		04/28/20	\$148.73	\$148.73	10-20-63626	BACKHOE CAT420	\$0.00	(\$3,136.91)
544226	04/28/20 FUEL FOR 96 BACKHOE		04/28/20	\$49.58	\$49.58	10-20-63640	96 BACKHOE-	\$0.00	(\$734.61)
544226	04/28/20 FUEL FOR GRADER		04/28/20	\$247.90	\$247.90	10-20-63660	99 GRADER-	\$0.00	(\$12,410.68)
544227	04/28/20 LAWN EQUIPMENT-MAT/SUPPLIES		04/28/20	\$15.75	\$15.75	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$359.68)
8808	JOE JOHNSON EQUIPMENT INC, 2521 BOWMAN STREET, INNISFIL, ON, L9S 3V6								
12795	04/28/20 HYDRAULIC PUMP		04/28/20	\$2,378.91	\$800.62	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$1,469.88)
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0								
25707	04/28/20 COFFEE		04/28/20	\$15.98	\$2,378.91	10-20-63050	PUBLIC WORKS-	\$0.00	(\$10,765.99)
25706	04/28/20 WATER		04/28/20	\$17.41	\$17.41	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,706.03)
8954	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8								
31203993141095	04/28/20 WATER HEATER RENTAL		04/28/20	\$67.04	\$33.39	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,218.76)
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20 C MUNSHAW CELL		04/28/20	\$20.61	\$67.04	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,218.76)
2150408472	04/28/20 PUBLIC WORKS CELL		04/28/20	\$20.61	\$20.61	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,706.03)
2150408472	04/28/20 PW CELL 497-6169		04/28/20	\$59.70	\$59.70	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,706.03)
2150408472	04/28/20 PW CELL 497-6164		04/28/20	\$20.66	\$20.66	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,706.03)
2150408472	04/28/20 PUBLIC WORKS SURFACE TABLET		04/28/20	\$20.61	\$20.61	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,706.03)

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8982 1131407		SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY , ON, P1A 4M5	04/28/20	\$311.39	\$142.19	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,218.76)
9059 7057243532 420		BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/28/20	\$90.15	\$311.39	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,218.76)
9622 20104 20178		POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	04/28/20	\$304.26	\$90.15	10-20-63600	2015 GMC-	\$0.00	(\$1,165.38)
		04/28/20 STEERING REPAIRS	04/28/20	\$80.92	\$385.18	10-20-63600	2015 GMC-	\$0.00	(\$1,165.38)
		04/28/20 OIL FILTER							
9758 845520062011066		BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	04/28/20	\$74.02	\$74.02	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,218.76)
10061 MAY 2020		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	04/28/20	\$593.07	\$74.02	10-20-63050	PUBLIC WORKS-	\$0.00	(\$10,765.99)
		04/28/20 PW LIFE/DISABILITY INS.			\$593.07				
10333 1716		NORTH ELEMENT INC, 35-55 GARNET ST., WALLACEBERG, ON, N8A 4L8	04/28/20	\$5,058.49	\$5,058.49	10-20-63420	WINTER CONTROL-	\$0.00	(\$14,122.90)
10433 2020-03-19		SHOCKWAVES FIRST AID, 34 AVALON ST, NORTH BAY, ON, P1A 4H8	04/28/20	\$230.00	\$5,058.49	10-20-63070	PUBLIC WORKS-SAFETY	\$0.00	\$0.00
		04/28/20 FIRST AID TRAINING SLINGERLAND, KOEBEL			\$230.00				
Total PUBLIC WORKS					\$230.00			\$0.00	\$0.00
					\$10,398.18				
ENVIRONMENT									
8792 200051438461 520		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	04/28/20	\$90.71	\$90.71	10-25-64910	LANDFILL SITE-	\$0.00	(\$41,312.57)
8806 544228		JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1	04/28/20	\$49.12	\$90.71	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$4,815.57)
		04/28/20 FUEL FOR GARBAGE TRUCK			\$49.12				
8962 2150408472		ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	04/28/20	\$5.09	\$49.12	10-25-64910	LANDFILL SITE-	\$0.00	(\$41,312.57)
		04/28/20 LANDFILL SITE-CELL			\$5.09				
9622 20107		POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	04/28/20	\$1,388.41	\$5.09	10-25-64850	GARBAGE-TRANSFER	\$0.00	\$0.00
		04/28/20 A/C REPAIRS			\$1,388.41				
10061 MAY 2020		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	04/28/20	\$158.63	\$1,388.41	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$1,962.19)
		04/28/20 landfill and garbage benefits			\$158.63				
Total ENVIRONMENT					\$158.63			\$0.00	(\$1,962.19)
					\$1,691.96				

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
WATER									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200003755079 420	04/28/20	WATER PUMPHOUSE-MAT/SUPPLIES HYDRO	04/28/20	\$1,223.53	\$1,223.53	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$2,793.66)
2000253335054 520	04/28/20	WATER DISTRIBUTION-MAT/SUPPLIES	04/28/20	\$81.85	\$81.85	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$448.97)
					\$1,305.38				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057243319 420	04/28/20	WATER PUMP HOUSE PHONE	04/28/20	\$44.39	\$44.39	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$2,793.66)
					\$44.39				
					\$1,349.77				
Total WATER									
BUILDING DEPARTMENT									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20	ROGERS CELL SERVICE	04/28/20	\$52.65	\$52.65	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$1,612.46)
9632	DELL CANADA INC, P.O. BOX 8440 STATION "A", TORONTO, ON, M5W 3P1								
1015096454	04/28/20	DOCKING STATION	04/28/20	\$223.86	\$223.86	10-45-62715	CBO/BYLA/W/PROP STD	\$0.00	(\$238.48)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4								
MAY 2020	04/28/20	BUILDING INSPECTOR LIFE/DISABILITY INS.	04/28/20	\$195.26	\$195.26	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$1,677.12)
					\$195.26				
					\$471.77				
Total BUILDING DEPARTMENT									
PROTECTION TO PERSONS & PROPERTY									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20	B MOUSSEAU CELL	04/28/20	\$64.11	\$64.11	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$542.82)
					\$64.11				
					\$64.11				
Total PROTECTION TO PERSONS & PROPERTY									
RECREATION									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200097470823 420	04/28/20	PARKS-MAT/SUPPLIES HYDRO	04/28/20	\$140.79	\$140.79	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$749.91)
200087941884 420	04/28/20	POOL-MATERIAL & SUPPLIES HYDRO	04/28/20	\$44.03	\$44.03	10-55-67110	POOL-MATERIAL &	\$0.00	(\$499.48)
200096240842 520	04/28/20	SHCC-MAT/SUPPLIES HYDRO	04/28/20	\$110.48	\$110.48	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,204.12)
					\$295.30				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20	REC/GAP CELL	04/28/20	\$20.61	\$20.61	10-55-67610	RECREATION-ADMIN-	\$0.00	(\$41.22)
					\$20.61				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057245689 420	04/28/20	SHCC MONTHLY PHONE BILL	04/28/20	\$74.63	\$74.63	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,204.12)
					\$74.63				
					\$390.54				
Total RECREATION									

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
HISTORICAL & CULTURE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200204347544	420	04/28/20	POWASSAN LEGION EXPENSE	\$443.29	\$443.29	10-65-67680	POWASSAN LEGION	\$0.00	(\$8,004.11)
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057242235	420	04/28/20	POWASSAN LEGION PHONE	\$138.41	\$138.41	10-65-67680	POWASSAN LEGION	\$0.00	(\$8,004.11)
Total HISTORICAL & CULTURE									
					\$581.70				
TROUT CREEK COMMUNITY CENTRE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200109358575	520	04/28/20	HYDRO	\$603.69	\$603.69	10-75-61610	HYDRO	\$0.00	(\$10,812.72)
8954	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8								
30937953140195	04/28/20	NATURAL GAS		\$194.05	\$194.05	10-75-61620	NATURAL GAS	\$0.00	(\$1,742.19)
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20	D JARDINE CELL		\$52.55	\$52.55	10-75-61550	TELEPHONE & FAX &	\$0.00	(\$500.52)
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
131508	04/28/20	PEST CONTROL		\$114.00	\$114.00	10-75-61820	MAINTENANCE	\$0.00	(\$5,536.43)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4								
MAY 2020	04/28/20	TCCC LIFE/DISABILITY INS.		\$147.40	\$147.40	10-75-61510	BENEFITS	\$0.00	(\$1,990.07)
10358	SECURTEK, 70-1ST AVENUE NORTH, YORKTON, SK, S3N 1J6								
497006	04/28/20	ANNUAL MONITORING		\$288.00	\$288.00	10-75-61800	SUPPLIES	\$0.00	(\$1,262.24)
Total TROUT CREEK COMMUNITY CENTRE									
					\$1,399.69				
SPORTSPLEX									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200097443945	420	04/28/20	HYDRO	\$188.92	\$188.92	10-80-61610	HYDRO	\$0.00	(\$29,224.76)
200126071473	520	04/28/20	HYDRO	\$6,594.62	\$6,594.62	10-80-61610	HYDRO	\$0.00	(\$29,224.76)
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2150408472	04/28/20	MIKE CELL		\$89.76	\$89.76	10-80-61550	TELEPHONE & FAX	\$0.00	(\$133.02)
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
3111682	420	04/28/20	OFFICE EXPENSES	\$510.72	\$510.72	10-80-61555	OFFICE EXPENSES	\$0.00	(\$7,561.96)
Total TROUT CREEK COMMUNITY CENTRE									
					\$510.72				

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10061 MAY 2020	04/28/20	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	04/28/20	\$157.56	\$157.56	10-80-61510	BENEFITS	\$0.00	(\$2,567.77)
Total SPORTSPLEX				\$157.56					
				\$7,541.58					

CEMETERIES

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3			\$25.53	\$25.53	10-85-65110	CEMETRY-SERVICE-	\$0.00	(\$76.39)
200212441081 520	04/28/20 CEMETRY-HYDRO								
Total CEMETERIES				\$25.53					
				\$25.53					

Total Bills To Pay:

\$33,796.92